

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

City Hall (Mike Balkman Chambers)
9770 Culver Boulevard, Culver City, CA 90232

April 23, 2013

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Stipulated Expulsion of Pupil Personnel Services Case #03-12-13
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; and David LaRose, Superintendent
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 13
Classified Personnel Services Report No. 13

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

9.1 Approval is Recommended for the Minutes of Regular Meeting – March 12, 2013; and Special Meeting of March 19, 2013

9.2 Approval is Recommended for Purchase Orders and Warrants

9.3 Approval is Recommended for Acceptance of Gifts - Donations

9.4 Approval is Recommended for the Certificated Personnel Reports No. 13

9.5 Approval is Recommended for the Classified Personnel Reports No. 13

9.6 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 6-10, 2013)

9.7 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 20-24, 2013)

- 9.8 Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints
- 9.9 Approval is Recommended for Rachel Snyder, CCHS Teacher, to Attend the College Board Readings in Kansas City, Missouri, June 1-9, 2013
- 9.10 Approval is Recommended for Kelley Wilcox, CCMS Teacher, to Lead a Middle School Student Trip to Costa Rica, March 25-31, 2014
- 9.11 Approval is Recommended for the CCHS Girls' Volleyball Team to Attend the Tournament of Champions in Phoenix, Arizona, October 17-19, 2013
- 9.12 Approval is Recommended for the Disposal of Surplus Equipment
- 9.13 Acceptance of Enrollment Report

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – El Marino Language School
- 10.3 CCUSD Language Immersion Update

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Citizens' Oversight Committee Report on the Annual Parcel Tax Audit
- 12.2 Object Code 5800 Year to Date Expenditures Report

13. RECESS (10 Minutes)

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Approval is Recommended for Resolution #14-2012/2013 Candidate Statements Resolution

Motion by _____ Seconded by _____ Vote _____

14.1b Approval is Recommended for Resolution #16-2012/2013 In Support of Retaining Adult Education in K-12

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Personnel Services Case #03-12-13

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for the Addendum in the amount of \$20,000.00 to Existing Agreement between Culver City Unified School District and Corinne Loskot Consulting, Inc.

Motion by _____ Seconded by _____ Vote _____

14.3b Approval is Recommended for the Agreement between Culver City Unified School District and Caryl Miller

Motion by _____ Seconded by _____ Vote _____

14.3c Re-Appointment is Recommended for Crystal Alexander, Tom Cho, Lloyd Dixon and Michael Arena to Serve Another Two-Year Term on the Citizens' Oversight Committee

14.4 Personnel Items

14.4a Approval and Adoption of Indefinite Action for Management,
Confidential and Other Unrepresented Employees for 2013/2014

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended for Resolution #15-2012/2013 (HR),
Regarding Layoff/Reduction of Classified Vacant Position

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

May 14 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
May 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

| | | | |
|-----------------|--|--------------|--|
| Meeting: | <u>Regular Meeting</u> | Date: | <u>March 12, 2013</u> |
| Place: | <u>District Administration Office</u> | Time: | <u>6:00 p.m. – Public Meeting</u> |
| | <u>4034 Irving Place</u> | | <u>6:01 p.m. – Closed Session</u> |
| | <u>Culver City 90232</u> | | <u>7:00 p.m. – Public Meeting</u> |

Board Members Present

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

Staff Members Present

David LaRose, Superintendent
Eileen Carroll
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Ruth Morris led the Pledge of Allegiance.

Report from Closed Session

Ms. Paspalis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mr. Silbiger and seconded by Ms. Goldberg that the Board approve the March 12, 2013 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that item 9.2 be withdrawn. It was moved by Ms. Chardiet and seconded by Ms. Goldberg to approve Consent Agenda Items 9.1, and 9.3 – 9.5 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – February 26, 2013
- 9.3 Acceptance of Gifts - Donations
- 9.4 Certificated Personnel Reports No. 12
- 9.5 Classified Personnel Reports No. 12

9.2 Approval is Recommended for Purchase Orders

Ms. Siever withdrew this item to inquire request information on the progress of lowering Special Education expenditures. She also would like a Quarterly Report on funds being spent on Consultants. Mr. Reynolds stated that the Business Department s doing an in depth study of all the Special Education costs along with SELPA. He will bring the information before the Board at a later time. Ms. Chardiet asked if there was a way to compare the District's costs on Consultants to other districts same costs. Mr. Reynolds stated that he would happy to follow up with her request. It was moved by Ms. Siever and seconded by Ms. Goldberg to approve the Purchase Orders from February 17, 2013 through March 2, 1013 as presented.

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of March. The recipients were Seiji Niwa from El Marino School; Jocelyn Lopez from El Rincon Elementary; David Liu from La Ballona School; Sunny MacGaffey from Linwood E. Howe School; Nathan Penchansky from Farragut School; Jairus Montgomery from Culver City Middle School;

Xavier Gonzalez from Culver Park High School; and Kevin Santeliz from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

10.2 Presentation by Student Mariko Rooks on Teen Dating Violence

Culver City Middle School student Mariko Rooks presented information to the Board regarding teen dating violence. She provided the Board with statistics and described identifiable behavior that a student might show if they are in a violent relationship. She asked the Board to consider adding a component addressing teenage dating violence to the Anti-Bullying Program. Ms. Siever stated that she definitely thinks a component addressing this issue should be a part of the program. Mr. LaRose thanked Miss Rooks and asked that she come and speak to the Anti-Bullying Task Force. Mr. Silbiger asked that the Board get a follow-up report after Miss Rooks presents to the Task Force. Ms. Paspalis asked if Mariko's mother can send a copy of the video she recorded since the District's Videographer was not present at the meeting. Ms. Rooks agreed.

10.3 Spotlight on Education – Culver City Middle School

Ruth Morris and Dave Ross from the Middle School presented information on the GATE Program and the clubs that the students use in the program have formed. Mr. Ross explained what media applications and programs the students and introduced the student club leaders from the GATE Program. Mariko Rooks, Isabel Musselman, Gabriel Lobet, and Yira Tatera spoke about the Student Court Program which also incorporates Jury Duty. Carolyn Dodenhoff spoke about the Peer Assistance Program; Joanna Kim spoke about the Campus Beautification and Safety Program; Matt Johannsen spoke about the Lego Enthusiasts Program; Colin Nascimento and Celine Cuadra spoke about the Media Program; Saki Kimura spoke about Events Planning; Ali Gillett spoke about the Recycling Program; and Lex Torrington spoke about GATE Incorporated. Ms. Siever asked how the GATE students are selected. Ms. Carroll stated that District-wide testing of all 3rd graders occur in March to identify GATE students. In addition, any student that has two consecutive years of meeting the GATE criteria on the STAR test also qualify. Ms. Siever thanked the students for their presentations and stated she would love for the students to come to West L.A. College. Ms. Chardiet stated that their wonderful presentation made her feel that the Boards' work is done. Mr. LaRose stated that their work and creativity is certainly inspiring. He also thanked Ms. Morris and Mr. Davis for their hard work in the program.

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose reported on his attendance at the 5th grade Middle School rally and said it was a lot of fun. He said there was a great performance by the band, a skit, and the Cheerleaders were outstanding. Mr. LaRose also participated in a meeting with ACE last night. He has reinstated the Coffee and Chat that was implemented originally by Mrs. Jaffe. Mr. LaRose announced that he is kicking off a new meeting called "Whole Child-Whole Community." He explained the purpose of the meeting and looks forward to the formation of new partnerships within the community and business community. Next Wednesday the 19th is the Board Work Study Session regarding the capital improvements and he anticipates that there will be a number of people in attendance.

11.2 Assistant Superintendents' Reports

Mrs. Lockhart reported on her attendance at the High School's production of "Rent" which was outstanding. She was very impressed how the students dealt with a very serious subject matter. She stated that there are continued negotiations with ACE and CCFT, and for the first time a joint communication between the District and bargaining groups was put out which she received positive feedback on. The Human Resources Department is also preparing for the delivery of layoff notices.

Mr. Reynolds reported that he has been doing team walk-thrus at the school sites. He had a meeting with the architectural firm and they reported that Robert Frost is in excellent structural condition. He reported that the RFP was released and it is on the District website. He stated that the Director of Fiscal Services, Sean Kearney, will present the Second Interim Report.

11.3 Student Representatives' Reports**Middle School Student Representative**

The Culver City Middle School Student Representative was not present

Culver Park Student Representative

Eric Ibarra, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the upcoming senior parent meetings to meet with teachers to discuss graduation. After the meetings every student came back very motivated. He also reported that Student Council meets every Wednesday afternoon; and provided an update on the Drug Awareness Program.

Culver City High School Student Representative/Student Board Member

Kalena Kettering, Student Board Member, reported on activities at Culver City High School, including an Anti-Bullying event where the producers of the movie "Bully" were present. A representative from the Cartoon Network came at lunch and released yellow balloons in honor of bullying victims. Miss Kettering also reported on the support that the girls' basketball team received and the Staff vs. Varsity Basketball game. She said that the students won. The Multi-Cultural Assembly will be taking place Friday and she urged the Board to attend. Performances of "Rent" will be from Thursday to Sunday. Miss Kettering spoke about the Peace Garden and what it has meant to the students. Students have gathered at the Peace Garden for commemorations of 9/11, and for the Sandy Hook Elementary tragedy. She said that there is a memorial planned for Coach Dave Sanchez at the Peace Garden.

11.4 Members of the Audience

Members of the audience spoke about:

- David Mielke stated that he was very impressed by the students who gave the Middle School GATE presentation. He also attended the High School's performance of "Rent" and thought it was outstanding. Mr. Mielke then provided a bargaining update. He said that the talks are going well but the Board still does not know how much money the District has. Teachers are about 10% below the median. He suggests the District start budgeting for employees. Mr. Mielke referenced a student, Martin Beer, who previously suggested that the Board consider expanding the role of the student Board Member. Mr. Mielke thinks that it is a good idea. He feels that the students know what is going on and the Student Board Member should have a right to vote.
- Jon Pearson, Principal of Culver City Middle School, who was unable to be at the meeting during the Middle School presentation spoke about the rise in test scores at the school. Ms. Siever asked how the GATE Program is funded. Ms. Carroll stated that the GATE funding was swept into the general fund. There really is not a budget at this point because the funds are swept but the District continues to identify students who are eligible and continue the program. Ms. Chardiet asked if non-GATE students get to participate in the clubs. Mr. Pearson confirmed.

11.5 Members of the Board

Board Members spoke about:

- Ms. Siever stated that she will be attending the Whole Child Meeting. She asked for a follow-up to her request for information regarding homeless students in the District. Ms. Siever commended Mr. LaRose on his facilitation at the Liaison Committee meeting with the City and stated that there have been great meetings with them. She also really enjoyed the Booster Club's Casino Night.
- Mr. Silbiger spoke about his attendance at the High Schools Back to School Night event and stated that the lighting needed to be looked at because he almost tripped. Mr. LaRose stated that there will be a meeting tomorrow there and he will have it reviewed. Mr. Silbiger stated that he appreciates Mr. LaRose having the Whole Child Meeting. Mr. Silbiger stated his concern with the time of the meeting. He thinks that people may not be able to attend. He asked that Mr. LaRose just check with attendees' availability. Mr. Silbiger reported on the Liaison Committee meeting and the concern over the Styrofoam trays used by the cafeteria. He requested that the District try to find an alternative to using Styrofoam trays. He said he met with Mr. Farris, Principal at the High School, and had an

interesting conversation with him when he asked him what he was working on. Mr. Farris informed him of what improvements needed to be made at the school.

- Ms. Chardiet reported on her attendance at the Open House events. She stated that the Culinary Arts Program served some wonderful food. She asked Mr. LaRose what was happening with their room. Mr. LaRose stated that they are scheduled to have a walk-thru of the Culinary Arts room to see what improvements need to be done. Ms. Chardiet also asked for a follow-up with Culver Park. If the school is going to stay in its current location than she would like to discuss the landscaping. She attended the Olweus Meeting and thought it was very interesting.
- Ms. Goldberg stated that she spent her time last week at a WASC review. She attended the Open House at Linwood Howe and the High School. She agreed that the lighting is rather poor at the High School and she did see someone stumble. She asked that everyone appreciate the amount of time and effort the community is putting into the March 16th meeting.
- Ms. Paspalis met with the Adult School Principal and did a walk-thru and learned what has been happening at the school. She also went to the Robert Frost meeting with the architects and she is looking forward to a condensed report. Ms. Paspalis reported on her attendance at the Linwood Howe and Middle School Open House events. She went to nine classes at the Middle School and both events were great. She is looking forward to the Linwood Howe Royal Three event and the upcoming Whole Child meeting. Ms. Paspalis spoke about Senate Bill 10 which was written in direct response to the abuse and misconduct to the students at Miramonte Elementary School. She is hoping that the Board will support the Bill. She informed the Board about employee Alexis Butler who lost her sister Elizabeth Butler and asked that the meeting be adjourned in her memory.

12. Information Items

12.1 Presentation of the Second Interim Report for 2012-2013

Sean Kearney, Director of Fiscal Services, presented information on the Second Interim to the Board. Dr. Henderson asked if in lieu of the new accounting requirements, if future budgets account for GASBY and what is the impact. Mr. Kearney stated that it is ongoing and he is waiting for more information. Mr. Mielke stated that GASBY is a reporting requirement not a funding requirement. He stated that it still bothers him that the Board keeps the 5% reserve when only 3% is required. Ms. Paspalis stated that the Board cannot spend money until the State actually does something. Further discussion ensued. Mr. LaRose commended Mr. Kearney and Mr. Reynolds for their hard work and for the report. He stated that he hopes that the District is "walking the talk: by spending time to go line item by line item and not just roll numbers over as they analyze the budget.

13. Recess

The Board recessed at 9:05 p.m. and reconvened at 9:16 p.m.

12.2 Common Core Standards

Eileen Carroll, Assistant Superintendent of Educational Services, presented information on Core Standards. She explained that each state is responsible for their education. The District gets money from the Federal Government so there are guidelines that we have to follow. They are the college and career readiness standards which then became the anchor standards for the Common Core. Ms. Carroll then discussed changes in assessment and what the District has done to prepare teachers for Common Core such as providing year long training opportunities, and the District participating in pilot testing. She then spoke about the next steps for 2013-2014. Ms. Carroll responded to questions from the Board and audience members.

14. Action Items

14.1 Superintendent's Items

14.1a Approval is Recommended to Submit the Official CSBA 2013 Delegate Assembly Ballot

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Official CSBA 2013 Delegate Assembly Ballot as presented. The motion was unanimously approved.

14.1b Board Appointment to the City of Culver City’s Community Advisory Panel to the Oil Panel

Mr. Silbiger stated that the panel is not the City’s committee. He stated that it is actually a PXP Oil Panel. It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board appoint Ms. Paspalis as representative of Culver City Unified School District to the City of Culver City’s Advisory Panel to the PXP Oil Panel. The motion was unanimously approved.

14.1c Approval of Resolution #13-2012/2013 In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve Resolution #13-2013/2013 In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition as presented. The motion was unanimously approved.

14.2 Education Services Items - None

14.3 Business Services Items

14.3 Approval is Recommended for the Certification of the Second Interim Report for 2012-2013

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the 2012-2013 Second Interim Report as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the 501(c)3 Organizational Bylaws for El Rincon Booster Club

It was moved by Ms. Chardiet and seconded by Ms. Goldberg that the Board approve the 501(c)3 Organizational Bylaws for El Rincon Booster Club as presented. The motion was unanimously approved.

14.4 Personnel Items

14.4a Discussion and Action on Resolution #12-2012/2013 (HR) to Reduce or Discontinue Particular Kinds of Service Pursuant to Education Code Section 44955

It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board approve Resolution #12-2012/2013 (HR) to Reduce or Discontinue Particular Kinds of Service Pursuant to Education Code Section 44955 as presented. The motion was unanimously approved.

15. Board Business - None

Adjournment

There being no further business, it was moved by Ms. Goldberg, seconded by Mr. Silbiger and unanimously approved to adjourn the meeting. Board President Ms. Paspalis, adjourned the meeting at 10:15 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting: Special Meeting Date: March 19, 2013
Place: District Administration Office Time: 6:30 p.m. – Public Meeting
4034 Irving Place
Culver City 90232

Board Members Present

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Member
Laura Chardiet, Member
Karlo Silbiger, Member

Staff Members Present

David LaRose, Superintendent
Mike Reynolds

Call to Order

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:30 p.m. with all Board members in attendance.

2. Adoption of Agenda

It was moved by Ms. Chardiet and seconded by Ms. Goldberg that the March 19, 2013 agenda be adopted as presented. The motion was unanimously approved.

BOARD WORKSHOP

3. Work Study Session Regarding Capital Improvements

Mr. Reynolds provided the Board with an update on the capital improvements in the District which included the athletic field, Robert Frost Auditorium, and the installation of solar panels.

4. Action Items

4.1 Business Items

4.1a Approval is Recommended for the Agreement between Culver City Unified School District and Dolinka Group

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Agreement between Culver City Unified School District and Dolinka Group as presented. The motion was approved with a vote of 4 – Ayes and 1 – Nay by Mr. Silbiger.

4.1b Approval is Recommended for the Agreement between Culver City Unified School District and Johnson DLM & Associates

It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve the Agreement between Culver City Unified School District and Johnson DLM & Associates as presented. The motion was unanimously approved.

4.1c Approval is Recommended for the Agreement between Culver City Unified School District and Harrington Geotechnical Engineer, Inc.

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the Agreement between Culver City Unified School District and Harrington Geotechnical Engineer, Inc. as presented. The motion was unanimously approved.

8. Adjournment

There being no further business, it was moved by Ms. Chardiet, and seconded by Mr. Silbiger and unanimously approved to adjourn the meeting. Board President Ms. Paspalis adjourned the meeting at 8:30 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from March 3, 2013 through April 13, 2013 is \$466,446.31. Warrants issued for the period March 18, 2013 through April 11, 2013 total \$9,234,900.71. This includes \$5,583,351.00 in commercial warrants, and \$3,651,549.71 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selpa fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from March 3, 2013 through April 13, 2013 in the amount of \$466,446.31 and warrants for March 18, 2013 through April 11, 2013 in the amount of \$9,234,900.71 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
CULVER CITY UNIFIED SD

3/3/2013 To 4/13/2013

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|----------|---------|------|------|------------|------------------------------|--|-----------------------------------|------|---------|-------|-------|------|---------|-------|---------|-----------|-----------|
| 03/29/13 | 020213 | A | 1 | 04/12/2013 | DIGITAL NETWORKS GROUP, INC. | COMPUTER SUPP/EQUIP 03/29/2013 | Culver City High School 020213 | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 4010000 | 12-13 | | 4,568.59 | 4,568.59 |
| | | | | | | | DIGITAL NETWORKS GROUP, INC. | | | | | | | | | 4,568.59 | |
| 03/15/13 | 020913 | A | | 03/15/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/15/2013 | Linwood Howe Elementary 020913 | 01.0 | 90127.0 | 11100 | 10000 | 4210 | 2020000 | 12-13 | | 1,000.00 | 1,000.00 |
| | | | | | | | FOLLETT LIBRARY RESOURCES | | | | | | | | | 1,000.00 | |
| 03/26/13 | 021003 | A | | 03/26/2013 | BEST BUY GOV, LLC | COMPUTER SUPP/EQUIP 03/26/2013 | Culver City High School 021003 | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 4010000 | 12-13 | | 185.27 | 185.27 |
| | | | | | | | BEST BUY GOV, LLC | | | | | | | | | 185.27 | |
| 03/19/13 | 021312 | A | | 03/19/2013 | GUITAR CENTER, INC. | MUSICAL INSTRUMENTS/SUPP 03/19/2013 | El Marino Language 021312 | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 2030000 | 12-13 | | 871.99 | 871.99 |
| | | | | | | | GUITAR CENTER, INC. | | | | | | | | | 871.99 | |
| 03/12/13 | 59266AA | A | | 03/12/2013 | ARNOLD TOVAR | CONTRACTED SERVICES 03/12/2013 | Undistributed SeIpa 59266AA | 01.7 | 33270.0 | 50010 | 22000 | 5850 | 0000000 | 12-13 | | 51,530.20 | 51,530.20 |
| | | | | | | | ARNOLD TOVAR | | | | | | | | | 51,530.20 | |
| 03/20/13 | 59415M | A | | 03/20/2013 | PIONEER CHEMICAL COMPANY | MAINTENANCE SUPP/EQUIP 03/20/2013 | Maintenance 59415M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 492.13 | 492.13 |
| | | | | | | | PIONEER CHEMICAL COMPANY | | | | | | | | | 492.13 | |
| 03/05/13 | 59419M | A | | 03/05/2013 | COX PAINT CENTER | MAINTENANCE SUPP/EQUIP 03/05/2013 | Maintenance 59419M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 677.22 | 677.22 |
| | | | | | | | COX PAINT CENTER | | | | | | | | | 677.22 | |
| 03/05/13 | 59420M | A | | 03/05/2013 | GEARY PACIFIC SUPPLY | MAINTENANCE SUPP/EQUIP 03/05/2013 | Maintenance 59420M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 3,071.22 | 3,071.22 |
| | | | | | | | GEARY PACIFIC SUPPLY | | | | | | | | | 3,071.22 | |
| 03/05/13 | 59421M | A | | 03/05/2013 | ONE STOP ROOTER & PLUMBING | REPAIRS - OTHER 03/05/2013 | Maintenance 59421M | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 12-13 | | 200.00 | 200.00 |
| | | | | | | | ONE STOP ROOTER & PLUMBING | | | | | | | | | 200.00 | |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

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3/3/2013 To 4/13/2013

Report ID: **LAPO009C**
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|----------|--------|------|------|------------|--------------------------------|-----------------------------------|---|------|---------|-------|-------|------|---------|-------|---------|-----------|--------|
| 03/05/13 | 59422M | A | | 03/05/2013 | SOUTH BAY FORD | REPAIRS - OTHER | Transportation/H ome to School 59422M | 01.0 | 72400.0 | 57500 | 36000 | 5630 | 0005500 | 12-13 | | 196.00 | |
| | | | | | SOUTH BAY FORD | 03/05/2013 | | | | | | | | | | 196.00 | |
| 03/15/13 | 59423M | A | | 03/15/2013 | TOWN RIDE, INC. | TRANSPORTATION SUPP/EQUIP/SERV | Operations 59423M | 01.0 | 00000.0 | 00000 | 36000 | 5871 | 0005041 | 12-13 | | 600.00 | |
| | | | | | TOWN RIDE, INC. | 03/15/2013 | | | | | | | | | | 600.00 | |
| 03/05/13 | 59424M | A | | 03/05/2013 | REGENCY LIGHTING | MAINTENANCE SUPP/EQUIP | Maintenance 59424M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 507.94 | |
| | | | | | REGENCY LIGHTING | 03/05/2013 | | | | | | | | | | 507.94 | |
| 03/26/13 | 59425M | A | | 03/26/2013 | PACIFIC FLOOR COMPANY, INC. | REPAIRS - OTHER | Culver City Middle School 59425M | 01.0 | 00000.0 | 16002 | 10000 | 5630 | 3010000 | 12-13 | | 4,405.00 | |
| | | | | | PACIFIC FLOOR COMPANY, INC. | 03/26/2013 | | | | | | | | | | 4,405.00 | |
| 04/09/13 | 59426M | A | | 04/09/2013 | ACI COMMUNICATIONS, INC. | REPAIRS - OTHER | Maintenance 59426M | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 12-13 | | 60.81 | |
| | | | | | ACI COMMUNICATIONS, INC. | 04/09/2013 | | | | | | | | | | 60.81 | |
| 03/20/13 | 59427M | A | | 03/20/2013 | CARPET USA | REPAIRS - OTHER | Maintenance 59427M | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 12-13 | | 970.00 | |
| | | | | | CARPET USA | 03/20/2013 | | | | | | | | | | 970.00 | |
| 03/25/13 | 59428M | A | | 03/25/2013 | CENTURY PAVING, INC. | REPAIRS - OTHER | Maintenance 59428M | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 12-13 | | 14,600.00 | |
| | | | | | CENTURY PAVING, INC. | 03/25/2013 | | | | | | | | | | 14,600.00 | |
| 04/08/13 | 59429M | A | | 04/08/2013 | J.C.'s GREASE BUYERS | CONTRACT SERVICES RENDERED | Maintenance 59429M | 01.0 | 81500.0 | 00000 | 81100 | 5890 | 0005040 | 12-13 | | 400.00 | |
| | | | | | J.C.'s GREASE BUYERS | 04/08/2013 | | | | | | | | | | 400.00 | |
| 04/08/13 | 59430M | A | | 04/08/2013 | PIONEER CHEMICAL COMPANY | REPAIRS - OTHER | Maintenance 59430M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 45.08 | |
| | | | | | PIONEER CHEMICAL COMPANY | 04/08/2013 | | | | | | | | | | 45.08 | |
| 04/09/13 | 59432M | A | | 04/09/2013 | HILLYARD | MAINTENANCE SUPP/EQUIP | Maintenance 59432M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 | | 1,321.19 | |
| | | | | | HILLYARD | 04/09/2013 | | | | | | | | | | 1,321.19 | |

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Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|------------|-------|------|------|------------|---------------------------------|------------------------|------------------------------------|------|---------|-------|-------|------|---------|-------|----------|--------|
| 04/09/2013 | | | | | HILLIARD | | 59432M | | | | | | | | 1,321.19 | |
| 03/20/13 | 60325 | C | | 03/20/2013 | EDUCATION WEEK LEADERSHIP FORUM | ADVERTISING | Human Resources 60325 | 01.0 | 00000.0 | 00000 | 74000 | 5830 | 0003000 | 12-13 | 1,750.00 | |
| 03/20/2013 | | | | | EDUCATION WEEK LEADERSHIP FORUM | | | | | | | | | | 1,750.00 | |
| 03/05/13 | 60366 | C | | 03/05/2013 | TORRIE ALBERSTADT | FEES, LICENSE | Special Education 60366 | 01.0 | 33100.0 | 50010 | 27000 | 5880 | 0004040 | 12-13 | 11.00 | |
| 03/05/2013 | | | | | TORRIE ALBERSTADT | | | | | | | | | | 11.00 | |
| 03/05/13 | 60370 | A | | 03/05/2013 | COMPLIANCE POSTER COMPANY | OFFICE SUPPLIES | Human Resources 60370 | 01.0 | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 12-13 | 341.85 | |
| 03/05/2013 | | | | | COMPLIANCE POSTER COMPANY | | | | | | | | | | 341.85 | |
| 03/05/13 | 60371 | A | | 03/05/2013 | REDWOOD PRESS | OFFICE SUPPLIES | High School | 01.0 | 00000.0 | 00000 | 27000 | 4350 | 4010001 | 12-13 | 31.15 | |
| 03/05/2013 | | | | | REDWOOD PRESS | | | | | | | | | | 31.15 | |
| 03/14/13 | 60376 | A | | 03/14/2013 | BLICK ART MATERIALS | INSTRUCTIONAL SUPPLIES | Culver City Middle School 60376 | 01.0 | 00000.0 | 16003 | 10000 | 4310 | 3010000 | 12-13 | 148.24 | |
| 03/14/2013 | | | | | BLICK ART MATERIALS | | | | | | | | | | 148.24 | |
| 03/05/13 | 60377 | A | | 03/05/2013 | FILM AROBICS, INC. | INSTRUCTIONAL SUPPLIES | Special Projects 60377 | 01.0 | 58200.0 | 11100 | 10000 | 4310 | 0004030 | 12-13 | 230.50 | |
| 03/05/2013 | | | | | FILM AROBICS, INC. | | | | | | | | | | 230.50 | |
| 03/05/13 | 60378 | A | | 03/05/2013 | PROMETHEAN | INSTRUCTIONAL SUPPLIES | El Marino Language 60378 | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 2030000 | 12-13 | 228.27 | |
| 03/05/2013 | | | | | PROMETHEAN | | | | | | | | | | 228.27 | |

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3/3/2013 To 4/13/2013

Report ID: LAP009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|----------|--------|------|------|------------|---------------------------------|--|-----------|------|---------|-------|-------|------|---------|-------|-----------|-----------|
| 03/05/13 | 60379 | A | | 03/05/2013 | PITNEY BOWES BANK INC. | COMMUNICATION SUPP/EQUIP 03/05/2013 | 60379 | 01.0 | 00000.0 | 00000 | 73000 | 5910 | 0005030 | 12-13 | 20,000.00 | 20,000.00 |
| 03/05/13 | 60380 | X | 1 | 03/11/2013 | WAXIE SANITARY SUPPLY | OFFICE SUPPLIES 03/05/2013 | 60380 | 01.0 | 00000.0 | 00000 | 81100 | 4350 | 0005000 | 12-13 | 805.07 | 805.07 |
| 03/12/13 | 60380A | A | | 03/12/2013 | ACORN MEDIA | JANITORIAL SUPP/EQUIP 03/12/2013 | 60380A | 01.0 | 00000.0 | 00000 | 81100 | 4350 | 0005000 | 12-13 | 824.56 | 824.56 |
| 03/05/13 | 60381 | A | | 03/05/2013 | SOUTHWEST OFFSET PRINTING | ADVERTISING 03/05/2013 | 60381 | 11.0 | 06390.0 | 41100 | 27000 | 5830 | 0000010 | 12-13 | 7,200.00 | 7,200.00 |
| 03/06/13 | 60382 | A | | 03/06/2013 | U.S. POSTAL SERVICE | COMMUNICATION SUPP/EQUIP 03/06/2013 | 60382 | 11.0 | 06390.0 | 41100 | 27000 | 5910 | 0000010 | 12-13 | 4,500.00 | 4,500.00 |
| 03/05/13 | 60383 | C | | 03/05/2013 | GREGORY LAWSON MARTIN/GREG | CONTRACTED SERVICES 03/05/2013 | 60383 | 01.0 | 91400.0 | 00000 | 27000 | 5810 | 2020000 | 12-13 | 900.00 | 900.00 |
| 03/05/13 | 60384 | C | | 03/05/2013 | SANTA MONICA PIER AQUARIUM | FIELD TRIPS 03/05/2013 | 60384 | 01.0 | 91400.0 | 11100 | 10000 | 5816 | 2020000 | 12-13 | 300.00 | 300.00 |
| 03/05/13 | 60385 | A | 1 | 03/11/2013 | JOHN'S INCREDIBLE PIZZA COMPANY | FIELD TRIPS 03/05/2013 | 60385 | 12.0 | 50250.0 | 85000 | 10000 | 5816 | 0000002 | 12-13 | 1,500.00 | 1,500.00 |
| 03/06/13 | 60386 | C | | 03/06/2013 | STAR ECO STATION | FIELD TRIPS 03/06/2013 | 60386 | 01.0 | 00000.0 | 16003 | 10000 | 5816 | 2040000 | 12-13 | 130.00 | 130.00 |

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 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|----------|-------|------|------|------------|-----------------------------------|------------------------|--------------------------------------|------|---------|-------|-------|------|---------|-------|----------|--------|
| 03/06/13 | 60387 | A | | 03/07/2013 | PEARSON EDUCATION, INC. | INSTRUCTIONAL SUPPLIES | Undistributed Ed Svcs 60387 | 01.0 | 63000.0 | 11100 | 10000 | 4320 | 0000000 | 12-13 | 4,657.52 | |
| | | | | | PEARSON EDUCATION, INC. | | | | | | | | | | 4,657.52 | |
| 03/07/13 | 60388 | A | | 03/07/2013 | CFP STUDIO | OFFICE SUPPLIES | Superintendent's Office 60388 | 01.0 | 00000.0 | 00000 | 71000 | 4350 | 0001000 | 12-13 | 87.20 | |
| | | | | | CFP STUDIO | | | | | | | | | | 87.20 | |
| 03/07/13 | 60389 | C | | 03/07/2013 | G PRINTING, LLC | ADVERTISING | Undistributed 60389 Supt | 01.0 | 90146.0 | 00000 | 00000 | 5830 | 0000000 | 12-13 | 1,705.00 | |
| | | | | | G PRINTING, LLC | | | | | | | | | | 1,705.00 | |
| 03/07/13 | 60390 | C | | 03/07/2013 | CBS ADVERTISING DISTRIBUTORS, LLC | ADVERTISING | Undistributed Supt 60390 | 01.0 | 90146.0 | 00000 | 00000 | 5830 | 0000000 | 12-13 | 855.00 | |
| | | | | | CBS ADVERTISING DISTRIBUTORS, LLC | | | | | | | | | | 855.00 | |
| 03/07/13 | 60391 | A | | 04/11/2013 | PEARSON EDUCATION, INC. | BOOKS | Adult School 60391 | 11.0 | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 12-13 | 2,758.80 | |
| | | | | | PEARSON EDUCATION, INC. | | | | | | | | | | 2,758.80 | |
| 03/07/13 | 60392 | A | | 03/07/2013 | BARNES & NOBLE BOOKSELLERS | INSTRUCTIONAL SUPPLIES | Linwood Howe Elementary 60392 | 01.0 | 42010.0 | 11100 | 10000 | 4310 | 2020000 | 12-13 | 1,127.37 | |
| | | | | | BARNES & NOBLE BOOKSELLERS | | | | | | | | | | 1,127.37 | |
| 03/11/13 | 60393 | A | | 03/11/2013 | ELLISON EDUCATIONAL | INSTRUCTIONAL SUPPLIES | La Ballona Elementary 60393 | 01.0 | 91400.0 | 11100 | 10000 | 4310 | 2060000 | 12-13 | 37.56 | |
| | | | | | ELLISON EDUCATIONAL | | | | | | | | | | 37.56 | |
| 03/11/13 | 60394 | C | | 03/11/2013 | LIN HOWE BOOSTER CLUB | MEMBERSHIPS | La Ballona Elementary 60394 | 01.0 | 91400.0 | 11100 | 10000 | 5310 | 2060000 | 12-13 | 100.00 | |
| | | | | | LIN HOWE BOOSTER CLUB | | | | | | | | | | 100.00 | |
| 03/11/13 | 60395 | C | | 03/11/2013 | GREG & STEVE PRODUCTIONS | FIELD TRIPS | Office of Child Development 60395 | 12.0 | 50253.0 | 85000 | 10000 | 5816 | 0000002 | 12-13 | 1,314.00 | |
| | | | | | GREG & STEVE PRODUCTIONS | | | | | | | | | | 1,314.00 | |
| 03/12/13 | 60396 | A | | 03/12/2013 | CTB/MCGRAW-HILL | OFFICE SUPPLIES | Special Projects 60396 | 01.0 | 70910.0 | 00000 | 21000 | 4350 | 0004030 | 12-13 | 1,603.46 | |
| | | | | | CTB/MCGRAW-HILL | | | | | | | | | | 1,603.46 | |

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Purchase Orders/Buyouts To The Board for Ratification From:
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 WEEKLY

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt | Distrib |
|----------|-------|------|------|------------|---------------------------|--|---|------|---------|-------|-------|------|---------|-------|----------|--------|----------|
| 03/12/13 | 60397 | A | | 03/12/2013 | PROMETHEAN | COMPUTER SUPP/EQUIP 03/12/2013 | 60396 La Ballona Elementary 60397 | 01.0 | 07395.0 | 11100 | 10000 | 4410 | 2060000 | 12-13 | 797.34 | | 1,603.46 |
| 03/12/13 | 60398 | A | | 03/12/2013 | MONTEREY ABALONE CO. | INSTRUCTIONAL SUPPLIES 03/12/2013 | 60398 Culver City High School 60398 | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 12-13 | 150.50 | | 150.50 |
| 03/14/13 | 60399 | A | | 03/14/2013 | YASAMAN DIANAT | OFFICE SUPPLIES 03/14/2013 | 60399 Special Education 60399 | 01.0 | 33100.0 | 50010 | 27000 | 4350 | 0004040 | 12-13 | 595.87 | | 595.87 |
| 03/12/13 | 60400 | A | | 03/12/2013 | DISCOUNT SCHOOL SUPPLY | INSTRUCTIONAL SUPPLIES 03/12/2013 | 60400 Special Education 60400 | 01.0 | 33100.0 | 57300 | 11100 | 4310 | 0004040 | 12-13 | 99.13 | | 99.13 |
| 03/12/13 | 60401 | C | | 03/12/2013 | THERAPY IN ACTION | CONTRACT SERVICES RENDERED 03/12/2013 | 60401 Special Education 60401 | 01.0 | 65000.0 | 57520 | 11360 | 5810 | 0004040 | 12-13 | 1,800.00 | | 1,800.00 |
| 03/12/13 | 60402 | A | | 03/12/2013 | SRAMCGRAW-HILL | BOOKS 03/12/2013 | 60402 Undistributed 60402 | 01.0 | 07156.0 | 11100 | 10000 | 4110 | 0000000 | 12-13 | 1,557.30 | | 1,557.30 |
| 03/12/13 | 60404 | A | | 03/12/2013 | HOUGHTON MIFFLIN HARCOURT | BOOKS 03/12/2013 | 60404 Adult School 60404 | 11.0 | 06390.0 | 41100 | 10000 | 4110 | 0000010 | 12-13 | 131.07 | | 131.07 |
| 03/12/13 | 60405 | A | | 03/12/2013 | REDWOOD PRESS | OFFICE SUPPLIES 03/12/2013 | 60405 Office of Child Development 60405 | 12.0 | 50253.0 | 85000 | 27000 | 4350 | 0000002 | 12-13 | 368.42 | | 368.42 |
| 03/14/13 | 60406 | A | | 03/14/2013 | VELAZQUEZ PRESS | INSTRUCTIONAL SUPPLIES | | 01.0 | 42010.0 | 00000 | 21000 | 4310 | 0004030 | 12-13 | 172.33 | | 172.33 |

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Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|------------|-------|------|------|------------|---------------------------|-----------------------|-----------|------|---------|-------|-------|------|---------|-------|---------|-----------|--------|
| 03/14/2013 | | | | | VELAZQUEZ PRESS | | 60406 | | | | | | | | | 172.33 | |
| 03/13/13 | 60407 | C | | 03/13/2013 | CAPSES | CONFERENCE AND TRAVEL | 60407 | 01.0 | 40350.0 | 00000 | 21000 | 5220 | 0004030 | 12-13 | | 2,700.00 | |
| 03/13/2013 | | | | | | | 60407 | | | | | | | | | 2,700.00 | |
| 03/13/13 | 60408 | A | | 03/13/2013 | 1 2 3 MATH: MATHNASIUM | CONTRACTED SERVICES | 60408 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 2,877.00 | |
| 03/13/2013 | | | | | | | 60408 | | | | | | | | | 2,877.00 | |
| 03/13/13 | 60409 | A | | 03/13/2013 | FRIENDLY COMMUNITY | CONTRACTED SERVICES | 60409 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 2,157.75 | |
| 03/13/2013 | | | | | | | 60409 | | | | | | | | | 2,157.75 | |
| 03/13/13 | 60410 | A | | 03/13/2013 | HEALTHY FAMILIES | CONTRACTED SERVICES | 60410 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 2,877.00 | |
| 03/13/2013 | | | | | | | 60410 | | | | | | | | | 2,877.00 | |
| 03/13/13 | 60411 | A | | 03/13/2013 | DOCTRINA TUTORING | CONTRACTED SERVICES | 60411 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 3,596.25 | |
| 03/13/2013 | | | | | | | 60411 | | | | | | | | | 3,596.25 | |
| 03/13/13 | 60412 | A | | 03/13/2013 | DATAMATICS, INC. | CONTRACTED SERVICES | 60412 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 3,596.25 | |
| 03/13/2013 | | | | | | | 60412 | | | | | | | | | 3,596.25 | |
| 03/12/13 | 60413 | A | | 03/12/2013 | ARITHMETIC SOLUTIONS, LLC | CONTRACTED SERVICES | 60413 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 1,438.50 | |
| 03/12/2013 | | | | | | | 60413 | | | | | | | | | 1,438.50 | |
| 03/13/13 | 60414 | A | | 03/13/2013 | APRENDE! TUTORING | CONTRACTED SERVICES | 60414 | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 4,315.50 | |
| 03/13/2013 | | | | | | | 60414 | | | | | | | | | 4,315.50 | |
| 03/13/13 | 60415 | A | | 03/13/2013 | ALPHA LEARNING CENTERS | CONTRACTED SERVICES | | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 15,823.50 | |

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|------------|-------|------|------|------------|---------------------------|---------------------|------------------|-------------------------------------|---------|-------|-------|------|---------|-------|-----------|--------|---------|
| 03/13/2013 | | | | | | 03/13/2013 | 60415 | ALPHA LEARNING CENTERS | | | | | | | 15,823.50 | | |
| 03/12/13 | 60416 | A | | 03/12/2013 | ABC LEARN, INC | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 2,877.00 | | |
| | | | | | | 03/12/2013 | 60416 | ABC LEARN, INC | | | | | | | 2,877.00 | | |
| 03/12/13 | 60417 | A | | 03/12/2013 | A+ EDUCATIONAL CENTERS | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 4,315.50 | | |
| | | | | | | 03/12/2013 | 60417 | A+ EDUCATIONAL CENTERS | | | | | | | 4,315.50 | | |
| 03/13/13 | 60418 | A | | 03/13/2013 | 24 HORAS DE TUTORIA | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 1,438.50 | | |
| | | | | | | 03/13/2013 | 60418 | 24 HORAS DE TUTORIA | | | | | | | 1,438.50 | | |
| 03/13/13 | 60419 | A | | 03/13/2013 | ULTIMATE SUCCESS LEARNING | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 3,596.25 | | |
| | | | | | | 03/13/2013 | 60419 | ULTIMATE SUCCESS LEARNING | | | | | | | 3,596.25 | | |
| 03/12/13 | 60420 | A | | 03/12/2013 | TOTAL EDUCATION SOLUTIONS | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 3,596.25 | | |
| | | | | | | 03/12/2013 | 60420 | TOTAL EDUCATION SOLUTIONS | | | | | | | 3,596.25 | | |
| 03/13/13 | 60421 | A | | 03/13/2013 | PROFESSIONAL TUTORS OF | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 3,596.25 | | |
| | | | | | | 03/13/2013 | 60421 | PROFESSIONAL TUTORS OF AMERICA INC. | | | | | | | 3,596.25 | | |
| 03/13/13 | 60422 | A | | 03/13/2013 | OXFORD TUTORING, INC. | CONTRACTED SERVICES | Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | 2,877.00 | | |
| | | | | | | 03/13/2013 | 60422 | OXFORD TUTORING, INC. | | | | | | | 2,877.00 | | |
| 03/12/13 | 60423 | A | | 03/12/2013 | SJM INDUSTRIAL RADIO | LICENSE/FEEES | Security | 01.0 | 00000.0 | 00000 | 83000 | 4400 | 0001050 | 12-13 | 1,444.25 | | |
| | | | | | | 03/12/2013 | 60423 | SJM INDUSTRIAL RADIO | | | | | | | 1,444.25 | | |
| 03/12/13 | 60424 | A | | 03/12/2013 | SJM INDUSTRIAL RADIO | RADIOS | Security | 01.0 | 00000.0 | 00000 | 83000 | 4400 | 0001050 | 12-13 | 8,431.15 | | |
| | | | | | | 03/12/2013 | 60424 | SJM INDUSTRIAL RADIO | | | | | | | 8,431.15 | | |

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

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Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|----------|-------|------|------|------------|------------------------|------------------------|----------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|
| 03/12/13 | 60425 | A | | 03/12/2013 | WE CAN | CONTRACTED SERVICES | 60424 Special Projects | 01.0 | 30100.0 | 11100 | 10000 | 5810 | 0004030 | 12-13 | | 2,157.75 | 8,431.15 |
| | | | | | | | 60425 WE CAN | | | | | | | | | 2,157.75 | |
| 03/12/13 | 60426 | A | | 03/12/2013 | WELLS FARGO | FOOD PRODUCTS | 60426 Superintendent's Office | 01.0 | 00000.0 | 00000 | 71000 | 4350 | 0001000 | 12-13 | | 22.56 | |
| | | | | | | CONFERENCE AND TRAVEL | | 01.0 | 00000.0 | 00000 | 71000 | 4350 | 0001000 | 12-13 | | 240.71 | |
| | | | | | | FOOD PRODUCTS | | 01.0 | 00000.0 | 00000 | 71000 | 5220 | 0001000 | 12-13 | | 377.34 | |
| | | | | | | OFFICE SUPPLIES | | 01.0 | 00000.0 | 00000 | 71000 | 5220 | 0001000 | 12-13 | | 35.37 | |
| | | | | | | CONFERENCE AND TRAVEL | | 01.0 | 00000.0 | 00000 | 71000 | 4350 | 0001000 | 12-13 | | 152.85 | |
| | | | | | | OFFICE SUPPLIES | | 01.0 | 00000.0 | 00000 | 71000 | 4310 | 0001000 | 12-13 | | 32.53 | |
| | | | | | | FOOD PRODUCTS | | 01.0 | 00000.0 | 00000 | 71000 | 4310 | 0001000 | 12-13 | | 20.65 | |
| | | | | | | | | 01.0 | 00000.0 | 00000 | 71000 | 5220 | 0001000 | 12-13 | | 239.60 | |
| | | | | | | | | 01.0 | 00000.0 | 00000 | 71000 | 4310 | 0001000 | 12-13 | | 3.05 | |
| | | | | | | | | | | | | | | | | 1,124.66 | |
| 03/13/13 | 60427 | A | | 03/13/2013 | HILLYARD | JANITORIAL SUPP/EQUIP | 60427 Business Services | 01.0 | 00000.0 | 00000 | 81100 | 4310 | 0005000 | 12-13 | | 583.47 | |
| | | | | | | | | | | | | | | | | 583.47 | |
| 03/15/13 | 60428 | A | | 03/15/2013 | DELL COMPUTER CORP. | COMPUTER SUPP/EQUIP | 60428 Special Education | 01.0 | 33100.0 | 50010 | 27000 | 4410 | 0004040 | 12-13 | | 951.03 | |
| | | | | | | | | 01.0 | 33110.0 | 71500 | 31140 | 4410 | 0004040 | 12-13 | | 942.31 | |
| | | | | | | | | | | | | | | | | 1,893.34 | |
| 03/15/13 | 60429 | A | | 03/26/2013 | COMMITTEE FOR CHILDREN | INSTRUCTIONAL SUPPLIES | 60429 Special Education | 01.0 | 33110.0 | 71500 | 31140 | 4310 | 0004040 | 12-13 | | 2,111.33 | |
| | | | | | | | | | | | | | | | | 2,111.33 | |

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Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|------------|-------|------|------|------------|-----------------------------------|------------------------|--------------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|--------|
| 03/15/13 | 60430 | A | | 03/15/2013 | HERFF JONES, INC. | OFFICE SUPPLIES | Special Education 60430 | 01.0 | 65000.0 | 50010 | 27000 | 4350 | 0004040 | 12-13 | | 16.23 | |
| 03/15/2013 | | | | | HERFF JONES, INC. | | | | | | | | | | | 16.23 | |
| 03/14/13 | 60431 | A | | 03/14/2013 | CURRICULUM ASSOCIATES, INC. | INSTRUCTIONAL SUPPLIES | Educational Services 60431 | 01.0 | 70910.0 | 00000 | 21000 | 4310 | 0004000 | 12-13 | | 4,563.90 | |
| 03/14/2013 | | | | | CURRICULUM ASSOCIATES, INC. | | | | | | | | | | | 4,563.90 | |
| 03/15/13 | 60432 | A | | 03/15/2013 | XEROX CORPORATION | INSTRUCTIONAL SUPPLIES | Culver City Middle School 60432 | 01.0 | 00000.0 | 11100 | 10000 | 4310 | 3010001 | 12-13 | | 269.42 | |
| 03/15/2013 | | | | | XEROX CORPORATION | | | | | | | | | | | 269.42 | |
| 03/14/13 | 60433 | A | | 03/14/2013 | NATIONAL SEATING & MOBILITY, INC. | REPAIRS - OTHER | Special Education 60433 | 01.0 | 33100.0 | 57300 | 11100 | 5630 | 0004040 | 12-13 | | 747.00 | |
| 03/14/2013 | | | | | NATIONAL SEATING & MOBILITY, INC. | | | | | | | | | | | 747.00 | |
| 03/19/13 | 60434 | A | | 03/19/2013 | E.G. BRENNAN & CO., INC. | MAINTENANCE AGREEMENTS | Culver City Middle School 60434 | 01.0 | 00000.0 | 00000 | 27000 | 5630 | 3010001 | 12-13 | | 598.95 | |
| 03/19/2013 | | | | | E.G. BRENNAN & CO., INC. | | | | | | | | | | | 598.95 | |
| 03/19/13 | 60435 | A | | 03/19/2013 | CDW-G | COMPUTER SUPP/EQUIP | Special Projects 60435 | 01.0 | 70910.0 | 00010 | 00000 | 4410 | 0004030 | 12-13 | | 46.74 | |
| 03/19/2013 | | | | | CDW-G | | | | | | | | | | | 46.74 | |
| 03/19/13 | 60436 | A | | 03/19/2013 | BARNES & NOBLE BOOKSELLERS | BOOKS | La Ballona Elementary 60436 | 01.0 | 42010.0 | 11100 | 10000 | 4210 | 2060000 | 12-13 | | 1,127.37 | |
| 03/19/2013 | | | | | BARNES & NOBLE BOOKSELLERS | | | | | | | | | | | 1,127.37 | |
| 03/25/13 | 60437 | A | | 03/25/2013 | HOME DEPOT CREDIT SERVICES | MAINTENANCE SUPP/EQUIP | Adult School 60437 | 11.0 | 06390.0 | 41100 | 81000 | 4380 | 0000010 | 12-13 | | 60.55 | |
| 03/25/2013 | | | | | HOME DEPOT CREDIT SERVICES | | | | | | | | | | | 60.55 | |
| 03/19/13 | 60438 | A | | 03/19/2013 | GREG & STEVE PRODUCTIONS | FIELD TRIPS | Office of Child Development 60438 | 12.0 | 61052.0 | 85000 | 10000 | 5816 | 0000002 | 12-13 | | 702.00 | |
| 03/19/2013 | | | | | GREG & STEVE PRODUCTIONS | | | | | | | | | | | 702.00 | |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|----------|-------|------|------|------------|-------------------------------|----------------------------|--------------------------------------|------|-------------------------------|-------|-------|------|---------|-------|---------|----------|----------|
| 03/21/13 | 60439 | A | | 03/21/2013 | BAUDVILLE, INC. | OFFICE SUPPLIES | Human Resources 60439 | 01.0 | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 12-13 | | 2,692.77 | 2,692.77 |
| | | | | | | | | | BAUDVILLE, INC. | | | | | | | | 2,692.77 |
| 03/20/13 | 60440 | C | | 03/20/2013 | LACOE | CONFERENCE AND TRAVEL | Educational Services 60440 | 01.0 | 40350.0 | 00000 | 27000 | 5220 | 0004000 | 12-13 | | 525.00 | 525.00 |
| | | | | | | | | | LACOE | | | | | | | | 525.00 |
| 03/20/13 | 60441 | C | | 03/20/2013 | LACOE | CONFERENCE AND TRAVEL | Educational Services 60441 | 01.0 | 40350.0 | 00000 | 27000 | 5220 | 0004000 | 12-13 | | 525.00 | 525.00 |
| | | | | | | | | | LACOE | | | | | | | | 525.00 |
| 03/21/13 | 60442 | A | | 03/21/2013 | CALIFORNIA TELEPHONY, INC. | REPAIRS - OTHER | Adult School 60442 | 11.0 | 06390.0 | 41100 | 27000 | 5940 | 0000010 | 12-13 | | 240.56 | 240.56 |
| | | | | | | | | | CALIFORNIA TELEPHONY, INC. | | | | | | | | 240.56 |
| 03/26/13 | 60443 | C | | 03/26/2013 | DEPARTMENT OF SOCIAL SERVICES | FEES, LICENSE | Office of Child Development 60443 | 12.0 | 61052.0 | 85000 | 27000 | 5890 | 0000002 | 12-13 | | 400.40 | 400.40 |
| | | | | | | | | | | | | | | | | | 400.40 |
| | | | | | | | | | | | | | | | | | 715.00 |
| | | | | | | | | | | | | | | | | | 864.60 |
| | | | | | | | | | DEPARTMENT OF SOCIAL SERVICES | | | | | | | | 1,980.00 |
| 03/25/13 | 60444 | C | | 03/25/2013 | CAROL ATKINS | CONTRACT SERVICES RENDERED | Special Education 60444 | 01.0 | 65000.0 | 57700 | 31500 | 5890 | 0004040 | 12-13 | | 1,023.50 | 1,023.50 |
| | | | | | | | | | CAROL ATKINS | | | | | | | | 1,023.50 |
| 03/26/13 | 60445 | A | | 03/26/2013 | CDW-G | COMPUTER SUPP/EQUIP | Educational Services 60445 | 01.0 | 70910.0 | 00000 | 27000 | 4410 | 0004000 | 12-13 | | 690.33 | 690.33 |
| | | | | | | | | | CDW-G | | | | | | | | 690.33 |
| 03/25/13 | 60446 | C | | 03/25/2013 | PATTY PRATT | CONTRACT SERVICES RENDERED | Special Education 60446 | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | | 2,100.21 | 2,100.21 |
| | | | | | | | | | PATTY PRATT | | | | | | | | 2,100.21 |
| 03/25/13 | 60447 | C | | 03/25/2013 | PROVO CANYON SCHOOL | CONTRACT SERVICES RENDERED | Special Education 60447 | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | | 346.70 | 346.70 |

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Report ID: LAP0009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Change | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib | Amount | PO Amt |
|------------|-------|------|------|------------|------------------------------------|--------|--------------------------------|---------------------------|------|---------|-------|-------|------|---------|-------|---------|-----------|--------|
| 03/25/2013 | | | | | PROVO CANYON SCHOOL | | | 60447 | | | | | | | | | 346.70 | |
| 03/20/13 | 60448 | A | | 03/20/2013 | REILLY WORKPLACE INVESTIGATIONS | | LEGAL SERVICES | Human Resources | 01.0 | 00000.0 | 00000 | 74000 | 5820 | 0003000 | 12-13 | | 18,000.00 | |
| 03/20/2013 | | | | | REILLY WORKPLACE INVESTIGATIONS | | | 60448 | | | | | | | | | 18,000.00 | |
| 03/26/13 | 60449 | A | | 03/27/2013 | SPORT SUPPLY GROUP, INC | | PHYSICAL EDUCATION SUPPL/EQUIP | El Marino Language | 01.0 | 00000.0 | 16003 | 10000 | 4310 | 2030000 | 12-13 | | 348.69 | |
| 03/26/2013 | | | | | SPORT SUPPLY GROUP, INC | | | 60449 | | | | | | | | | 348.69 | |
| 03/29/13 | 60450 | A | | 03/29/2013 | ACSA | | ADVERTISING | Human Resources | 01.0 | 00000.0 | 00000 | 74000 | 5830 | 0003000 | 12-13 | | 1,820.00 | |
| 03/29/2013 | | | | | ACSA | | | 60450 | | | | | | | | | 1,820.00 | |
| 03/27/13 | 60451 | A | | 03/27/2013 | ANDERSON'S AWARDS AND | | INCENTIVES/AWARDS | La Ballona Elementary | 01.0 | 91400.0 | 11100 | 10000 | 4310 | 2060000 | 12-13 | | 443.28 | |
| 03/27/2013 | | | | | ANDERSON'S AWARDS AND RECOGNITION | | | 60451 | | | | | | | | | 443.28 | |
| 03/27/13 | 60452 | A | | 03/27/2013 | EL-REY APPLICATIONS | | REPAIRS - OTHER | Culver City Middle School | 01.0 | 00000.0 | 16002 | 10000 | 5630 | 3010000 | 12-13 | | 500.00 | |
| 03/27/2013 | | | | | EL-REY APPLICATIONS | | | 60452 | | | | | | | | | 500.00 | |
| 03/27/13 | 60453 | A | | 03/27/2013 | C & A JEWELRY CASTING MFG. | | GRADUATION SUPPLIES | High School | 01.0 | 00000.0 | 00000 | 27000 | 4350 | 4010001 | 12-13 | | 255.25 | |
| 03/27/2013 | | | | | C & A JEWELRY CASTING MFG. | | | 60453 | | | | | | | | | 255.25 | |
| 03/27/13 | 60454 | A | | 03/27/2013 | WELDON, WILLIAMS & LICK, INC. | | GRADUATION SUPPLIES | High School | 01.0 | 00000.0 | 00000 | 27000 | 4350 | 4010001 | 12-13 | | 531.46 | |
| 03/27/2013 | | | | | WELDON, WILLIAMS & LICK, INC. | | | 60454 | | | | | | | | | 531.46 | |
| 03/27/13 | 60455 | C | | 03/27/2013 | JACK DEACY & LINDSAY CRAIN | | CONTRACT SERVICES RENDERED | Special Education | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | | 3,789.00 | |
| 03/27/2013 | | | | | JACK DEACY & LINDSAY CRAIN | | | 60455 | | | | | | | | | 3,789.00 | |
| 03/27/13 | 60456 | C | | 03/27/2013 | DANIEL G. STUBBS AS TRUSTEE OF THE | | CONTRACT SERVICES RENDERED | Special Education | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | | 2,000.00 | |
| 03/27/2013 | | | | | DANIEL G. STUBBS AS TRUSTEE OF THE | | | | | | | | | | | | 2,000.00 | |

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Report ID: LAPO009C
District: 64444
Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Change | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|----------|-------|------|------|------------|----------------------------------|--------|----------------------------|---------------------------------|------|---------|-------|-------|------|---------|-------|----------|--------|
| 03/27/13 | 60457 | A | | 03/27/2013 | ENTERTAINMENT LIGHTING SERVICES | | REPAIRS - OTHER | Undistributed Bus Svcs 60457 | 40.0 | 90061.0 | 00000 | 85000 | 5630 | 0000000 | 12-13 | 510.09 | |
| | | | | | | | 03/27/2013 | 60457 | | | | | | | | 510.09 | |
| 03/27/13 | 60458 | A | | 03/27/2013 | APPLE INC. | | COMPUTER SUPP/EQUIP | Special Education 60458 | 01.0 | 33100.0 | 50010 | 27000 | 4410 | 0004040 | 12-13 | 474.91 | |
| | | | | | | | 03/27/2013 | 60458 | | | | | | | | 474.91 | |
| 03/27/13 | 60459 | A | | 03/27/2013 | COMPLETE BUSINESS SYSTEMS | | OFFICE SUPPLIES | La Ballona Elementary 60459 | 01.0 | 00000.0 | 00000 | 27000 | 4350 | 2060000 | 12-13 | 3,514.53 | |
| | | | | | | | 03/27/2013 | 60459 | | | | | | | | 3,514.53 | |
| 03/27/13 | 60460 | A | | 03/27/2013 | EDUCATIONADMINW EBADVISOR | | CONFERENCE AND TRAVEL | Human Resources 60460 | 01.0 | 00000.0 | 00000 | 74000 | 5220 | 0003000 | 12-13 | 299.00 | |
| | | | | | | | 03/27/2013 | 60460 | | | | | | | | 299.00 | |
| 03/27/13 | 60461 | A | | 03/27/2013 | ATTAINMENT COMPANY, INC. | | COMPUTER SUPP/EQUIP | Special Education 60461 | 01.0 | 33100.0 | 57300 | 11100 | 4400 | 0004040 | 12-13 | 70.31 | |
| | | | | | | | 03/27/2013 | 60461 | | | | | | | | 70.31 | |
| 03/27/13 | 60462 | A | | 03/27/2013 | ENABLING DEVICES | | INSTRUCTIONAL SUPPLIES | Special Education 60462 | 01.0 | 33100.0 | 57700 | 11100 | 4310 | 0004040 | 12-13 | 27.84 | |
| | | | | | | | 03/27/2013 | 60462 | | | | | | | | 27.84 | |
| 03/27/13 | 60463 | C | | 03/28/2013 | WILLIAM SMYTHE & CHRISTINE ROESE | | CONTRACT SERVICES RENDERED | Special Education 60463 | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | 235.00 | |
| | | | | | | | 03/27/2013 | 60463 | | | | | | | | 235.00 | |
| 03/29/13 | 60464 | C | | 03/29/2013 | JENNIFER D. CASSATLY, PSY.D. | | CONTRACT SERVICES RENDERED | Special Education 60464 | 01.0 | 65000.0 | 57700 | 31500 | 5890 | 0004040 | 12-13 | 3,500.00 | |
| | | | | | | | 03/29/2013 | 60464 | | | | | | | | 3,500.00 | |
| 03/29/13 | 60465 | C | | 03/29/2013 | SHELLY WOLFBERG | | CONTRACT SERVICES RENDERED | Special Education | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | 422.80 | |
| | | | | | | | 03/29/2013 | | | | | | | | | 422.80 | |

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|----------|-------|------|------------|------------|-------------------------|----------------------------|-----------|------|---------|-------|-------|------|---------|-------|----------|----------|
| 03/29/13 | 60466 | A | 03/29/2013 | 03/29/2013 | LEAPS...n...BOUNDS | CONTRACTED SERVICES | 60465 | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 12-13 | 1,590.00 | 422.80 |
| 03/29/13 | 60467 | A | 03/29/2013 | 03/29/2013 | APPLE INC. | COMPUTER SUPP/EQUIP | 60466 | 01.0 | 00000.0 | 16002 | 10000 | 4310 | 3010000 | 12-13 | 1,201.18 | 1,590.00 |
| 03/29/13 | 60468 | A | 03/29/2013 | 03/29/2013 | THERAPY IN ACTION | CONTRACT SERVICES RENDERED | 60468 | 01.0 | 65000.0 | 57520 | 11360 | 5810 | 0004040 | 12-13 | 450.00 | 450.00 |
| 03/28/13 | 60469 | A | 03/28/2013 | 03/28/2013 | WAXIE SANITARY SUPPLY | JANITORIAL SUPP/EQUIP | 60469 | 01.0 | 00000.0 | 00000 | 10000 | 4400 | 0000000 | 12-13 | 6,340.73 | 6,340.73 |
| 04/08/13 | 60471 | A | 04/08/2013 | 04/08/2013 | PEARSON EDUCATION, INC. | BOOKS | 60471 | 11.0 | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 12-13 | 485.10 | 485.10 |
| 04/08/13 | 60472 | A | 04/08/2013 | 04/08/2013 | MCGRAW HILL CO | BOOKS | 60472 | 11.0 | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 12-13 | 244.70 | 244.70 |
| 04/08/13 | 60473 | A | 04/08/2013 | 04/08/2013 | AVC OFFICE AUTOMATION | MAINTENANCE AGREEMENTS | 60473 | 11.0 | 06390.0 | 41100 | 27000 | 5630 | 0000010 | 12-13 | 698.36 | 698.36 |
| 04/10/13 | 60474 | A | 04/10/2013 | 04/10/2013 | CDW-G | COMPUTER SUPP/EQUIP | 60474 | 01.0 | 00000.0 | 00000 | 77000 | 4410 | 0005020 | 12-13 | 4,369.07 | 4,369.07 |
| 04/10/13 | 60475 | C | 04/10/2013 | 04/10/2013 | WELLS FARGO | CONFERENCE AND TRAVEL | | 01.0 | 00000.0 | 00000 | 71000 | 4310 | 0001000 | 12-13 | 67.95 | 67.95 |

* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

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FY: 12-13
WEEKLY

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|------------|-------|------|------------|------------|---------------------------|----------------------------|-------------------------|------|---------|-------|-------|------|---------|-------|-----------|-----------|
| 04/10/13 | 60475 | C | 04/10/2013 | 04/10/2013 | WELLS FARGO | INSTRUCTIONAL SUPPLIES | Superintendent's Office | 01.0 | 00000.0 | 00000 | 71000 | 5220 | 0001000 | 12-13 | 68.69 | |
| 04/10/2013 | | | | | WELLS FARGO | | 60475 | | | | 71000 | 4310 | 0001000 | 12-13 | 6.79 | 830.48 |
| 04/10/13 | 60476 | A | 04/10/2013 | 04/10/2013 | SECRETARY OF STATE | OFFICE SUPPLIES | Superintendent's Office | 01.0 | 00000.0 | 00000 | 71000 | 4350 | 0001000 | 12-13 | 40.00 | |
| 04/10/2013 | | | | | SECRETARY OF STATE | | 60476 | | | | 71000 | | | | 40.00 | 40.00 |
| 04/10/13 | 60477 | A | 04/10/2013 | 04/10/2013 | HILLYARD | JANITORIAL SUPP/EQUIP | La Ballona Elementary | 01.0 | 00000.0 | 00000 | 81000 | 4370 | 2060000 | 12-13 | 600.00 | |
| 04/10/2013 | | | | | HILLYARD | | 60477 | | | | 81000 | | | | 600.00 | 600.00 |
| 03/04/13 | 60512 | A | 03/04/2013 | 03/04/2013 | STEP BY STEP EDU | NONPUBLIC SCHOOLS SERVICE | Special Education | 01.0 | 65000.0 | 57500 | 11800 | 5880 | 0004040 | 12-13 | 19,206.00 | |
| 03/04/2013 | | | | | STEP BY STEP EDU | | 60512 | | | | 11800 | | | | 19,206.00 | 19,206.00 |
| 03/05/13 | 60544 | A | 03/05/2013 | 03/05/2013 | MICHAEL TODD McRAE | CONTRACTED SERVICES | Undistributed Se lpa | 01.7 | 33270.0 | 50010 | 22000 | 5850 | 0000000 | 12-13 | 26,000.00 | |
| 03/05/2013 | | | | | MICHAEL TODD McRAE | | 60544 | | | | 22000 | | | | 26,000.00 | 26,000.00 |
| 03/05/13 | 60545 | A | 03/05/2013 | 03/05/2013 | MICHAEL TODD McRAE | CONTRACTED SERVICES | Undistributed Se lpa | 01.7 | 33270.0 | 50010 | 22000 | 5850 | 0000000 | 12-13 | 10,000.00 | |
| 03/05/2013 | | | | | MICHAEL TODD McRAE | | 60545 | | | | 22000 | | | | 10,000.00 | 10,000.00 |
| 03/12/13 | 60546 | C | 03/12/2013 | 03/12/2013 | LYNNE CHRISTINE AOKI | CONTRACT SERVICES RENDERED | Special Projects | 01.0 | 58100.0 | 00000 | 21000 | 5810 | 0004030 | 12-13 | 3,000.00 | |
| 03/12/2013 | | | | | LYNNE CHRISTINE AOKI | | 60546 | | | | 21000 | | | | 3,000.00 | 6,000.00 |
| 03/19/13 | 60547 | A | 03/19/2013 | 03/19/2013 | OCCIDENTAL COLLEGE | CONTRACTED SERVICES | Special Projects | 01.0 | 58200.0 | 00000 | 21000 | 5850 | 0004030 | 12-13 | 2,500.00 | |
| 03/19/2013 | | | | | OCCIDENTAL COLLEGE | | 60547 | | | | 21000 | | | | 2,500.00 | 2,500.00 |
| 03/27/13 | 60589 | A | 03/27/2013 | 03/27/2013 | ATKINSON, ANDELSON, LOYA, | LEGAL SERVICES | Business Services | 01.0 | 00000.0 | 00000 | 73000 | 5820 | 0005000 | 12-13 | 5,000.00 | |

* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
CULVER CITY UNIFIED SD

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WEEKLY

3/3/2013 To 4/13/2013

Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From:
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|------------|-------|------|------|------------|---------------------------------------|----------------------------|-----------------------------|------|---------|-------|-------|------|---------|-------|-----------|--------|
| 03/27/2013 | | | | | ATKINSON, ANDELSON, LOYA, RUUD & ROMO | | 60589 | | | | | | | | 5,000.00 | |
| 03/28/13 | 60590 | A | | 03/29/2013 | CDW-G | COMPUTER SUPP/EQUIP | Purchasing | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005030 | 12-13 | 780.38 | |
| 03/28/2013 | | | | | CDW-G | | 60590 | | | | | | | | 780.38 | |
| 04/08/13 | 60591 | A | | 04/08/2013 | ENCORP | CONTRACT SERVICES RENDERED | Culver City High School | 40.0 | 00000.0 | 00000 | 85000 | 6280 | 4010000 | 12-13 | 830.00 | |
| 04/08/2013 | | | | | ENCORP | | 60591 | | | | | | | | 830.00 | |
| 04/10/13 | 60592 | A | | 04/10/2013 | ECOLAB EQUIPMENT CARE | JANITORIAL SUPP/EQUIP | Office of Child Development | 12.0 | 50253.0 | 85000 | 81000 | 5630 | 0000002 | 12-13 | 237.86 | |
| 04/10/2013 | | | | | ECOLAB EQUIPMENT CARE | | 60592 | | | | | | | | 237.86 | |
| 04/11/13 | 60593 | A | | 04/11/2013 | SANDY PRINGLE ASSOCIATES | CONTRACTED SERVICES | Culver City High School | 40.0 | 90061.0 | 00000 | 85000 | 6280 | 4010000 | 12-13 | 73,000.00 | |
| 04/11/2013 | | | | | SANDY PRINGLE ASSOCIATES | | 60593 | | | | | | | | 73,000.00 | |
| 04/12/13 | 60594 | A | | 04/12/2013 | AMAZON.COM | INSTRUCTIONAL SUPPLIES | Undistributed Se1pa | 01.7 | 33270.0 | 50010 | 31400 | 4312 | 0000000 | 12-13 | 54.45 | |
| 04/12/2013 | | | | | AMAZON.COM | | 60594 | | | | | | | | 52.81 | |
| 04/11/13 | 60595 | A | | 04/11/2013 | CDW-G | COMPUTER SUPP/EQUIP | Culver City High School | 01.0 | 07395.0 | 11100 | 10000 | 4410 | 4010000 | 12-13 | 5,827.43 | |
| 04/11/2013 | | | | | CDW-G | | 60595 | | | | | | | | 5,827.43 | |
| 04/12/13 | 60596 | A | | 04/12/2013 | DELL COMPUTER CORP. | COMPUTER SUPP/EQUIP | Special Education | 01.0 | 33100.0 | 50010 | 27000 | 4410 | 0004040 | 12-13 | 686.25 | |
| 04/12/2013 | | | | | DELL COMPUTER CORP. | | 60596 | | | | | | | | 686.25 | |
| 04/12/13 | 60598 | A | | 04/12/2013 | SOUTHERN CALIFORNIA A.P. | CONFERENCE AND TRAVEL | Culver City High School | 01.0 | 07395.0 | 11100 | 10000 | 5220 | 4010000 | 12-13 | 1,400.00 | |
| 04/12/2013 | | | | | SOUTHERN CALIFORNIA A.P. | | 60598 | | | | | | | | 1,400.00 | |

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* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD
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| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Amount | PO Amt |
|----------|----------|------|------|------------|------------------------------------|-------------------------------------|-----------|------|---------|-------|-------|------|---------|-------|----------|----------|
| 04/12/13 | 60599 | A | | 04/12/2013 | AVID CENTER | CONFERENCE AND TRAVEL 04/12/2013 | 60599 | 01.0 | 30100.0 | 00000 | 21000 | 5220 | 0004030 | 12-13 | 3,345.00 | 3,345.00 |
| 04/12/13 | 60601 | A | | 04/12/2013 | GYPSY SERVICES | CONTRACTED SERVICES 04/12/2013 | 60601 | 01.0 | 91400.0 | 00000 | 27000 | 5810 | 2020000 | 12-13 | 225.00 | 225.00 |
| 04/12/13 | 60602 | A | | 04/12/2013 | EAST WHITTIER CITY SCHOOL DISTRICT | CONFERENCE AND TRAVEL 04/12/2013 | 60602 | 01.0 | 70910.0 | 00000 | 27000 | 5220 | 0004030 | 12-13 | 1,070.00 | 1,070.00 |
| 04/12/13 | 60603 | A | | 04/12/2013 | BOMBICH SOFTWARE, INC. | COMPUTER SUPP/EQUIP 04/12/2013 | 60603 | 01.0 | 00000.0 | 00000 | 77000 | 4350 | 0005020 | 12-13 | 75.00 | 75.00 |
| 04/12/13 | 60604 | A | | 04/12/2013 | PEARSON EDUCATION | TEST/TEST MATERIALS 04/12/2013 | 60604 | 01.7 | 33270.0 | 50010 | 31400 | 4312 | 0000000 | 12-13 | 1,554.78 | 1,554.78 |
| 04/12/13 | 60605 | A | | 04/12/2013 | WONDERWORLD PRODUCTIONS | CONTRACTED SERVICES 04/12/2013 | 60605 | 01.0 | 91400.0 | 00000 | 27000 | 5810 | 2020000 | 12-13 | 650.00 | 650.00 |
| 03/29/13 | AFO03212 | A | | 03/29/2013 | J.W. PEPPER & SON, INC. | BOOKS 03/29/2013 | AFO03212 | 01.0 | 90127.0 | 11100 | 10000 | 4210 | 4010000 | 12-13 | 287.13 | 287.13 |
| 03/19/13 | AFO113C | A | | 03/19/2013 | APPLE INC. | LICENSE/FEES 03/19/2013 | AFO113C | 01.0 | 90127.0 | 11100 | 10000 | 4340 | 2050000 | 12-13 | 319.68 | 319.68 |
| 03/06/13 | AFOT13A | A | | 03/06/2013 | OFFICE DEPOT | COMPUTER SUPP/EQUIP 03/06/2013 | AFOT13A | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 2050000 | 12-13 | 163.39 | 163.39 |

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 * Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

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3/3/2013 To 4/13/2013

Report ID: LAPO009C
District: 6444

Purchase Orders/Buyouts To The Board for Ratification From:
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Schl/Loc | BP | Amount | PO Amt | Distrib |
|----------|---------|------|------|------------|---------------------------|--------------------------------------|------------------------------------|------|---------|-------|-------|------|----------|-------|----------|----------|---------|
| 03/04/13 | AFOT213 | A | | 03/04/2013 | CDW-G | COMPUTER SUPP/EQUIP 03/04/2013 | Farragut Elementary AFOT213 | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 2050000 | 12-13 | 990.40 | 990.40 | |
| 04/01/13 | AVPA320 | A | | 04/01/2013 | PAGE DANIEL | EQUIPMENT RENTAL/LEASE 04/01/2013 | Culver City High School AVPA320 | 01.0 | 90127.0 | 11100 | 10000 | 5610 | 4010000 | 12-13 | 1,550.00 | 1,550.00 | |
| 03/21/13 | EMLB13 | A | | 03/21/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/21/2013 | El Marino Language EMLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 2030000 | 12-13 | 678.67 | 678.67 | |
| 03/25/13 | ERLB13 | A | | 03/25/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/25/2013 | El Rincon Elementary ERLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 2040000 | 12-13 | 678.67 | 678.67 | |
| 04/12/13 | ERS710 | A | | 04/12/2013 | LACOE | CONFERENCE AND TRAVEL 04/12/2013 | El Rincon Elementary ERS710 | 01.0 | 90127.0 | 11100 | 10000 | 5220 | 2040000 | 12-13 | 1,500.00 | 1,500.00 | |
| 03/21/13 | FLB13 | A | | 03/21/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/21/2013 | Farragut Elementary FLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4210 | 2050000 | 12-13 | 678.67 | 678.67 | |
| 03/21/13 | HSLB13 | A | | 03/21/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/21/2013 | Culver City High School HSLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 4010000 | 12-13 | 1,650.52 | 1,650.52 | |
| 03/25/13 | LBLB13 | A | | 03/25/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/25/2013 | La Ballona Elementary LBLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 2060000 | 12-13 | 678.67 | 678.67 | |
| 03/25/13 | LHLB13 | A | | 03/25/2013 | FOLLETT LIBRARY RESOURCES | BOOKS 03/25/2013 | Linwood Howe Elementary LHLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 2020000 | 12-13 | 678.67 | 678.67 | |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2013 To 4/13/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 19
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| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch/Loc | BP | Distrib |
|----------------------------------|--------|------|------|------------|---------------------------|-------------|-------------------------------------|------|---------|-------|-------|------|---------|-------|---------|
| 03/25/13 | MSLB13 | A | | 03/25/2013 | FOLLETT LIBRARY RESOURCES | BOOKS | Culver City Middle School MSLB13 | 01.0 | 90127.0 | 11100 | 10000 | 4220 | 3010000 | 12-13 | 678.67 |
| FOLLETT LIBRARY RESOURCES | | | | | | | | | | | | | | | |
| 678.67 | | | | | | | | | | | | | | | |

Total by District : 64444 466,446.31 678.67

End of Report LAPO009C

NONPUBLIC SCHOOLS:

CURRENT PERIOD: \$24,694.00
APPROVED YTD: \$4,032,040.49

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANT REPORT
2012 - 2013**

| |
|----------------------------|
| COMMERCIAL WARRANTS |
|----------------------------|

| | |
|----------------------------------|-----------------|
| MAR. 18 ' 2013 - APRIL 11 ' 2013 | \$ 5,583,351.00 |
|----------------------------------|-----------------|

| |
|-------------------------|
| PAYROLL WARRANTS |
|-------------------------|

| | |
|----------------------------------|-----------------|
| MAR. 18 ' 2013 - APRIL 11 ' 2013 | \$ 3,651,549.71 |
|----------------------------------|-----------------|

TOTAL: \$ 9,234,900.71

BOARD REPORT

4/23/13

9.3

9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

Location

Donor/Item(s) Donated

Culver City Middle School

Sarita Mai
\$40 for paper cutter for Science Dept.

El Marino School

Addison Pan
210 reams of paper; 2 pairs of headphones;
Pencils; first aid/health supplies

Farragut School

John S. Stewart
4 boxes of paper

RECOMMENDED MOTION:

That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4

Financial Implication for Certificated Services Report No. 13

Total Fiscal Impact per Funding Source:

| | |
|---|--------------|
| Economic Impact Aid (EIA) | \$ 157.50 |
| Educational Services | \$ 312.50 |
| Fee Based | \$ 6,715.56 |
| General Fund | \$190,314.00 |
| General Fund – Coaching and Special Assignments | \$ 929.00 |
| General Fund – LACOE Mini Grant | \$ 1,878.24 |
| Office of Child Development | \$ 3,640.00 |
| Panther Partners | \$ 472.50 |
| Pupil Services | \$ 312.50 |
| Special Education | \$ 11,110.00 |
| Title III – Bilingual Education (LEP) | \$ 4,787.32 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 13

I. Authorization and Ratification of Employment

A. Assistant Principals – High School
Effective April 24, 2013 at stated rate of pay
Funding Source: General Fund
Total Cost: \$47,187.24

- | | | |
|----|-------------------|--------------|
| 1. | Chapman, Jonathan | \$101,761.00 |
| 2. | Michel, Lisa | \$ 86,988.00 |

B. Fee Based Teachers – Adult School
Effective April 22, 2013 through June 22, 2013 at stated hourly rate of pay, not to exceed stated hours
Funding Source: Fee Based
Total Cost: \$949.32

- | | | | | |
|----|-----------------|--------|------------------|------------------|
| 1. | Albert, Deborah | Sewing | \$35.16 per hour | 3 hours per week |
|----|-----------------|--------|------------------|------------------|

C. Fee Based Teachers – Adult School
Effective April 23, 2013 through June 22, 2013 at stated hourly rate of pay, not to exceed stated hours
Funding Source: Fee Based
Total Cost: \$3,797.28

- | | | | | |
|----|--------------------|----------|------------------|------------------|
| 1. | Jones, Stephen | Painting | \$35.16 per hour | 5 hours per week |
| 2. | Morris, Ruth | Japanese | \$35.16 per hour | 2 hours per week |
| 3. | Sikorski, Patricia | Music | \$35.16 per hour | 5 hours per week |

D. Fee Based Teachers – Adult School
Effective April 24, 2013 through June 22, 2013 at stated hourly rate of pay, not to exceed stated hours
Funding Source: Fee Based
Total Cost: \$1,265.76

- | | | | | |
|----|---------------|--------|------------------|------------------|
| 1. | Stein, Eileen | French | \$35.16 per hour | 4 hours per week |
|----|---------------|--------|------------------|------------------|

E. Fee Based Teachers – Adult School
Effective April 30, 2013 through June 22, 2013 at stated hourly rate of pay, not to exceed stated hours
Funding Source: Fee Based
Total Cost: \$703.20

- | | | | | |
|----|-----------------|-----------|------------------|--------------------|
| 1. | Hoebink, Robert | Computers | \$35.16 per hour | 2.5 hours per week |
|----|-----------------|-----------|------------------|--------------------|

BOARD REPORT

9.4 Certificated Personnel Services Report No. 13 – Page 2

I. Authorization and Ratification of Employment - Continued

F. Substitute Teacher – District Office

Effective April 8, 2013 at \$125.00 per day, on-call when needed; \$160 on 21st day
Funding Source: General Fund

1. Burns, Allison

G. Summer School Teachers – Middle School, Stellar Project Jumpstart Program

Effective July 1, 2013 through July 18, 2013 at current hourly rate, 3 hours per day,
4 days per week

Funding Source: Title III – Bilingual Education (LEP)

Total Cost: \$4,577.32

1. Benitez, Claudia 70.37 per hour
2. Yamakawa, Masakazu 68.33 per hour

H. Extra Assignment – District Office, Tutoring

Effective February 8, 2013 through June 23, 2013 at \$39.13 per hour, not to exceed
3 hours per week

Funding Source: General Fund – LACOE Mini Grant

Total Cost: \$1,878.24

1. Grossman, Allen

I. Extra Assignment – District Office, Mandated Significant Disproportional Project/Plan

Effective March 4, 2013 through June 21 2013 at \$160.00 per day

Funding Source: Special Education

Total Cost: \$11,040.00

1. Samieivafa, Melika

J. Extra Assignment – District Office, Japanese Translation for Preschool Assessment

Effective March 14, 2013 at \$35.00 per hour not to exceed 2 hours

Funding Source: Special Education

Total Cost: \$70.00

1. Sato, Akiko

K. Extra Assignment – El Marino/La Ballona, Dual Language Program Testing

Effective March 8, 2013 through June 30, 2013 at \$125.00 per hour, not to exceed 5 days

Funding Source: 50% Educational Services & 50% Pupil Services

Total Cost: \$625.00

1. Pulido, Adan

BOARD REPORT

9.4 Certificated Personnel Services Report No. 13 – Page 3

I. Authorization and Ratification of Employment - Continued

L. Extra Assignment – El Marino, Long Term Substitute Coverage for Open House
Effective March 20, 2013 at \$35.00 per hour, not to exceed 2 hours
Funding Source: General Fund
Total Cost: \$70.00

1. Gramajo, Sonia

M. Extra Assignment – El Rincon, Testing Coordinator
Effective February 1, 2013 through June 21, 2013 at \$1,000 stipend
Funding Source: General Fund
Total Cost: \$1,000.00

1. Sires, Pearl

N. Extra Assignment – Middle School, EL Spanish Translator
Effective January 15, 2013 through April 26, 2013 at \$35.00 per hour, not to exceed
1.5 hours per meeting
Funding Source: Economic Impact Aide (EIA)
Total Cost: \$157.50

1. Gramajo, Sonia

O. Extra Assignment – Middle School, After School Sports Program
Effective March 11, 2013 through May 15, 2013 at \$929.00 stipend
Funding Source: General Fund - Coaching and Special Assignments
Total Cost: \$929.00

1. Guthrie, Donald

P. Extra Assignment – Middle School, Project Stellar Summer Bridge Program Preparation
Effective June 28, 2013 at \$35.00 per hour, not to exceed 3 hours
Funding Source: Title III – Bilingual Education (LEP)
Total Cost: \$210.00

1. Benitez, Claudia
2. Yamakawa, Masakazu

BOARD REPORT

9.4 Certificated Personnel Services Report No. 13 – Page 4

I. Authorization and Ratification of Employment - Continued

Q. Extra Assignment – Middle School, After School Program-Robotics Class/Team
Effective April 15, 2013 through June 14, 2013 at \$35.00 per hour, not to exceed
1.5 hours per week
Funding Source: Panther Partners
Total Cost: \$472.50

1. Grime, Daniel

R. Extra Assignment – High School, Girl's Varsity Basketball Playoff Games
Effective March 20, 2013 through March 26, 2013 at \$25.00 per game not to exceed 3 games
Funding Source: General Fund
Total Cost: \$75.00

1. Rothenberg, Phil

S. Extra Assignment – Office of Child Development, Pre-K Testing
Effective April 15, 2013 through June 30, 2013 at \$18.40 per hour, not to exceed 200 hours
Funding Source: Office of Child Development
Total Cost: \$3,640.00

1. Orozco, Lourdes

T. Extra Assignment – High School, Supervision of Campus Beautification
Effective March 9, 2013 through March 23, 2013 at \$35.00 per hour, 4 hours per day, not to
exceed 12 hours
Funding Source: General Fund
Total Cost: \$420.00

1. Pulido, Adan

II. Resignation Date Revision

| | |
|---------------------------------|-------------------------|
| 1. Addy, Shirley | Effective April 5, 2013 |
| Child Development Teacher – OCD | Reason: Moving |

III. Leaves

| | |
|--------------------------------------|---|
| 1. Angel, Holly | Extended Personal Leave Without Pay |
| Elementary Teacher – La Ballona | Effective March 4, 2013 through June 21, 2013 |
| 2. Delaney, Sarah | Child Care Leave of Absence |
| English Language Arts Teacher – CCMS | Effective March 7, 2013 through June 21, 2013 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 13 – Page 5

III. Leaves - Continued

- | | | |
|----|--|---|
| 3. | Halleran, Loren Elementary Teacher - Farragut | Part-Time Personal Leave of Absence Without Pay From: 100% Assignment To: 50% Assignment Requested Shared Assignment with Teresa Noonan Effective August 21, 2013 through June 13, 2014 |
| 4. | Hatanaka, Kristine Art Teacher – CCHS | Family Care and Medical Leave Effective February 20, 2013 through February 28, 2013 |
| 5. | Miyagishima Tan, Junko Elementary Teacher – El Marino | Child Care Leave of Absence Without Pay Effective August 21, 2013 through June 13, 2014 |

IV. Resignations

- | | | |
|----|---|---|
| 1. | Carroll, Eileen Assistant Superintendent –Educational Services | Effective July 29, 2013 Reason: Retirement |
| 2. | Sergant, Roberta Elementary Teacher – El Marino | Effective June 22, 2013 Reason: Retirement |
| 3. | Wurzel, George Social Studies Teacher – Middle School | Effective June 22, 2013 Reason: Retirement |

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 13

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 13

Total Funding Fiscal Impact:

| | |
|--------------------------|--|
| Adult School Total: | \$28.19 per hour, as needed |
| Child Development Total: | \$11,567.18 |
| EIA Total: | \$170.33 |
| Food Services Total: | \$18,134.03 |
| General Fund Total: | \$43,430.05 \$14.14 per hour, as needed \$8.00 per hour, as needed |
| Panther Partners Total: | \$5,250.00 |
| Title III Total: | \$282.40 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 13

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Llosa, Silvia
Instructional Assistant – Child - Development
Child Development
16.5 hours per week, school year
Funding Source: Child Development
Effective April 8, 2013
Range 11 – \$15.64 per hour
Total Cost: \$10,219.18
2. Bedoya, Marilyn
Instructional Assistant – Child - Development
Child Development – Extra Assignment –
Spring Break and Early Days
Not to exceed 50 hours
Funding Source: Child Development
Effective March 13, 2013 through
June 21, 2013
Range 11 – \$13.48 per hour
Total Cost: \$674.00
3. Frias, Liana
Instructional Assistant – Child - Development
Child Development – Extra Assignment –
Spring Break and Early Days
Not to exceed 50 hours
Funding Source: Child Development
Effective March 13, 2013 through
June 21, 2013
Range 11 – \$13.48 per hour
Total Cost: \$674.00

B. Clerical & Fiscal

1. Reyes, Carl
Computer Technician
District Office – Information Technology
8 hours per day, 12 months per year
Funding Source: General Fund
Effective April 1, 2013
Range 30 – \$3,560 per month
Total Cost: \$42,720.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Clerical & Fiscal – continued

2. Lee, Catherine
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective April 8, 2013
Hourly, as needed – \$14.14 per hour

3. Campos, Veronica
Substitute Clerk Typist
High School – Extra Assignment –
CASHEE Testing
Not to exceed 16 hours
Funding Source: General Fund
Effective March 12, 2013 through
March 13, 2013
Hourly, as needed – \$14.14 per hour
Total Cost: \$226.24

4. Campos, Josie
Clerk Typist III/Bilingual
Middle School – Extra Assignment
EL Parent Meeting – Translator
Not to exceed 1.5 hours per meeting
Funding Source: EIA
Effective April 1, 2013 through April 30, 2013
Range 19 – \$20.60 per hour
Total Cost: \$92.70

5. Dobbs, Magdalena
Secretary II/Bilingual
Middle School – Extra Assignment
CCMS Open House – Translator
Not to exceed 2 hours
Funding Source: EIA
Effective March 7, 2013
Range 22 – \$22.18 per hour
Total Cost: \$44.36

6. Herrera, Susan
Secretary II/Bilingual
Middle School – Extra Assignment
5th Grade Parent Meeting – Translator
Not to exceed 1.5 hours
Funding Source: EIA
Effective March 12, 2013
Range 22 – \$22.18 per hour
Total Cost: \$33.27

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services

1. Cervantes, Esperanza
Food Service Assistant
Food Services – Linwood Howe
2 hours per day, school year
Funding Source: Food Services
Effective April 8, 2013
Range 6 – \$11.98 per hour
Total Cost: \$4,744.08
2. Foni, Loni
Food Services Warehouse Operator/
Delivery Driver
Food Services – 3.9 hours per day, school year
Funding Source: Food Services
Effective April 8, 2013
Range 21 – \$17.34 per hour
Total Cost: \$13,389.95

D. Instructional Assistants

1. Lopez, Maria
Instructional Assistant – Bilingual
High School – Extra Assignment – CAHSEE
Not to exceed 16 hours
Funding Source: Title III
Effective March 12, 2013 through
March 13, 2013
Range 16 – \$17.65 per hour
Total Cost: \$282.40
2. Ledo, Sarah
Instructional Assistant – Special Education
La Ballona – Extra Assignment
Not to exceed .9 hours per day, school year
Funding Source: General Fund – Special Ed
Effective April 8, 2013 through June 21, 2013
Range 14 – \$14.61 per hour
Total Cost: \$710.05

E. Adult School Lecturers

1. Yanase Winterer, Mika
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School – Fee Based
Effective March 12, 2013
Hourly, as needed – \$28.19 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

E. Adult School Lecturers – continued

2. Perez, Susana
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School – Fee Based
Effective April 25, 2013
Hourly, as needed – \$28.19 per hour
3. Powers, John
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School – Fee Based
Effective April 23, 2013
Hourly, as needed – \$28.19 per hour

F. Stipend Assignments

1. Iles-Nelson, Cindy
Temporary After-School Instructor
Middle School – Panther Partners Program
Not to exceed 10 hours per week
Funding Source: CCMS Panther Partners
Effective April 15, 2013 through June 14, 2013
Stipend of \$35.00 per hour
Total Cost: \$3,500.00
2. Mora, Karol
Temporary After-School Instructor
Middle School – Panther Partners Program
Not to exceed 1 hour per week
Funding Source: CCMS Panther Partners
Effective April 15, 2013 through June 14, 2013
Stipend of \$35.00 per hour
Total Cost: \$350.00
3. Trank, Pamela
Temporary After-School Instructor
Middle School – Panther Partners Program
Not to exceed 4 hours per week
Funding Source: CCMS Panther Partners
Effective April 15, 2013 through June 14, 2013
Stipend of \$35.00 per hour
Total Cost: \$1,400.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

G. Student Helpers

1. Charlton, Breanna
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective March 11, 2013
Hourly, as needed – \$8.00 per hour
2. De Leon, Giovanni
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective March 13, 2013
Hourly, as needed – \$8.00 per hour
3. Nichols, Alison
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective March 12, 2013
Hourly, as needed – \$8.00 per hour
4. Sernas, Brenda
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective March 11, 2013
Hourly, as needed – \$8.00 per hour
5. Lopez, Ynessi
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective April 15, 2013
Hourly, as needed – \$8.00 per hour

II. Authorization, Approval & Ratification of Unpaid Leave of Absence

1. Pelton, Doug
Instructional Assistant – Physical Education
Linwood Howe
3.5 hours per day, school year
Funding Source: General Fund
Effective April 8, 2013 through
November 24, 2013
Range 15 – \$15.64 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 13
Moved by: Seconded by:
Vote:

4/23/13

9.6

BOARD REPORT

9.6 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 6-10, 2013)

The Culver City Unified School District proudly recognizes Culver City Unified School District teachers for their hard work and dedication to the students of Culver City. The following proclamation, declaring the week of May 6- 10, 2013 as Teacher Appreciation Week, is presented to the CCUSD teachers by the members of the Culver City Unified School District Board of Education in recognition of their tireless commitment to providing a quality education for students.

RECOMMENDED MOTION: That the Board of Education approves the Proclamation declaring the week of May 6-10, 2013 as Teacher Appreciation Week.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

Proclamation in Recognition of

TEACHER APPRECIATION WEEK

May 6 – 10, 2013

WHEREAS, education is a grand and powerful profession, worthy to be honored and respected; and

WHEREAS, excellence in education begins in the classrooms of our nation's schools. Teachers are among the professional educators who are charged with the responsibility of helping to shape the destiny of our country by training and guiding our children, youth, and adults; and

WHEREAS, teachers are and will continue to be a dynamic force in the educational process. They have demonstrated, through their sense of purpose and dedication to their profession, that they are a major source of inspiration to our students; and

WHEREAS, the teachers in Culver City have consistently documented their professional competence and commitment to students through their willingness to give of their time, energy, talents, and ideas. They are to be praised for the progress our students are making; and

WHEREAS, our teachers should be deeply respected and highly recognized for the contributions they have made to our county, our state, and our nation; and

WHEREAS, Culver City Unified School District is proud of its teachers and considers them the soul of its educational system; and

WHEREAS, Culver City teachers are highly educated professionals who take seriously their role in educating their students through new and innovative methods; and

WHEREAS, Culver City teachers are one of the reasons that the Culver City Unified School District enjoys a reputation as one of the finest districts in Southern California; and

WHEREAS, Culver City Unified School District encourages everyone in the community, including students and parents, to recognize its teachers for their dedication and commitment to educating students,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Culver City Unified School District, hereby recognizes and honors the contributions of the certificated employees and proclaims the week of May 6, 2013 to be Teacher Appreciation Week, this twenty-third day of April, 2013.

Kathy Paspalis, Esq., President

Patricia G. Siever, Vice President

Nancy Goldberg, Clerk

Laura Chardiet, Parliamentarian

Karlo Silbiger, Member

David LaRose, Superintendent

BOARD REPORT

9.7 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 20-24, 2013)

The Culver City Unified School District proudly recognizes Culver City Unified Classified Employees for their hard work and dedication to the students of Culver City. The following proclamation, declaring the week of May 20-24, 2013 as Classified Employee Appreciation Week, is presented to the CCUSD Classified Employees by the members of the Culver City Unified School District Board of Education in recognition of their tireless commitment to providing a quality education for students.

RECOMMENDED MOTION: That the Board of Education approves the Proclamation declaring the week of May 20-24, 2013, as Classified Employee Appreciation Week.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

Proclamation in Recognition of

CLASSIFIED EMPLOYEE APPRECIATION WEEK

May 20 – 24, 2013

WHEREAS, the Culver City Unified School District is proud of its classified employees and considers them an integral part of its educational system; and

WHEREAS, the efforts of classified employees in the Culver City Unified School District are essential and critical to the successful functioning of the District and the implementation of its programs; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment and play a vital role in providing for the welfare and safety of Culver City Unified School District's students; and

WHEREAS, the school district's classified employees are one of the reasons that the Culver City Unified School District enjoys a reputation as one of the finest districts in Southern California; and

WHEREAS, classified employees in the Culver City Unified School District assist in the support of all educational programs and services at all sites; and

WHEREAS, classified employees in the Culver City Unified School District strive for excellence in all areas relative to the educational community; and

WHEREAS, classified employees in the Culver City Unified School District serve as important role models to students and essential partners in the District's mission to provide a quality education to every student; and

WHEREAS, classified employees in the Culver City Unified School District are deserving of special recognition for their many contributions in a wide variety of roles to the institution of public education in this county, state and nation; and

WHEREAS, Culver City Unified School District encourages everyone in the community, including students and parents, to recognize our classified employees for the fine job they do every day of the year,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Culver City Unified School District hereby recognizes and honors the contributions of the classified employees and proclaims the week of May 20, 2013, to be Classified Employee Appreciation Week, this 23rd day of April, 2013.

Kathy Paspalis, Esq., President

Patricia G. Siever, Vice President

Nancy Goldberg, Clerk

Laura Chardiet, Parliamentarian

Karlo Silbiger, Member

David LaRose, Superintendent

BOARD REPORT

4/23/13

9.8

9.8 **Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints**

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams Legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of January 1, 2013 through March 31, 2013 is presented here for Board approval. There was one complaint during this period.

RECOMMENDED MOTION: That the Board approve the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints for the period of January 1, 2013 through March 31, 2013.

Moved by:

Seconded by:

Vote:



**Los Angeles County
Office of Education**
Leading Educators • Supporting Students
Serving Communities

Faxed and mailed to LACOE 4/9/13

**Williams/Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Uniform Complaints**

District Name: Culver City Unified School District Date: April 1, 2013

Person completing this form: Kevin Kronfeld Title: Coord./St.&Fed.Programs

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 15-Oct
- 2nd QTR October 1 to December 31 Due 15-Jan
- 3rd QTR January 1 to March 31 Due 15-Apr
- 4th QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: April 23, 2013

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| | Number of Complaints Received in Quarter | Number of Complaints Resolved | Number of Complaints Unresolved |
|--|---|----------------------------------|------------------------------------|
| Instructional Materials | 0 | 0 | 0 |
| Facilities | 1 | 1 | 0 |
| Teacher Vacancy and Misassignment | 0 | 0 | 0 |
| CAHSEE Intensive Instruction and Services | 0 | 0 | 0 |
| TOTAL | 1 | 1 | 0 |

Print Name of District Superintendent David La Rose, Superintendent

Signature of District Superintendent  Date 4/1/13

Return the Quarterly Summary to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, EC 279
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 922-6879
E-Mail: Chauhan_Kirit@lacoed.edu

BOARD REPORT

4/23/13
9.9

9.9 Approval is Recommended for Rachel Snyder, CCHS Teacher, to Attend the College Board Readings in Kansas City, Missouri, June 1-9, 2013

Board Policy 4133 states that all out-of-state travel must have Board approval. Rachel Snyder, CCHS teacher, requests approval to attend the College Board Advanced Placement European History Readings in Kansas City, Missouri. Registration, accommodations and travel costs are paid by the College Board.

RECOMMENDED MOTION: That the Board approves Rachel Snyder, CCHS Teacher, to Attend the College Board Readings in Kansas City, Missouri, June 1 through June 9, 2013.

Moved by:

Seconded by:

Vote:

BOARD REPORT

4/23/13
9.10

9.10 Approval is Recommended for Kelley Wilcox, CCMS Teacher, to Lead a Middle School Student Trip to Costa Rica, March 25-31, 2014

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the School District be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

The Culver City Middle School seeks approval for 18-35 students to participate in a field trip to Costa Rica. The requested dates are March 25th through March 31st, 2014, during Spring Break. The tour company, Education First Tours, has the option of setting final dates three days before or after the requested dates. Students will be accompanied by Kelley Wilcox, CCMS teacher, and additional teachers and/or parents, for a ratio of one adult per six students. Mrs. Wilcox will arrange for after school meetings with parents and students in order to prepare for the trip and to organize fundraising. In addition to learning about the culture, students will explore the scientific topics of geothermal forces, weather, and ecosystems. Those students who are studying Spanish will also have a chance to practice their target language.

The cost for this seven day trip is approximately \$2,300 per person, paid by parents and fundraisers. The cost includes all transportation, accommodations, most meals, entrance fees to attractions, and medical and accidental insurance.

RECOMMENDED MOTION: That the Board approve Kelley Wilcox, CCMS Teacher, to Lead a Middle School Student Trip to Costa Rica, March 25-31, 2014.

Moved by:

Seconded by:

Vote:

BOARD REPORT

4/23/13

9.11

9.11 Approval is Recommended for the CCHS Girls' Volleyball Team to Attend the Tournament of Champions in Phoenix, Arizona, October 17-19, 2013

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the School District be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

The Culver City High School Girls' Volleyball Team requests approval to participate in a tournament to be held in Phoenix, Arizona, October 17 through 19, 2013. There will be approximately fifteen (15) players. Joe Manzo, head coach, Richell Squire, Assistant Coach, and parent volunteers will chaperone. Students will miss two days of school. The costs will be covered by Booster Club and Volleyball Team account.

RECOMMENDED MOTION: That the Board approve the CCHS Girls' Volleyball Team to Attend the Tournament of Champions in Phoenix, Arizona, October 17-19, 2013.

Moved by:

Seconded by:

Vote:

BOARD REPORT

4/23/13

9.12

9.12 Disposal of Surplus Property

Section 17545 of the Education Code provides that the Governing Board of any school district may sell any property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

Since the property listed below is either obsolete or would be too costly to repair and takes up valuable storage space, it is advisable that it be disposed of through public auction or disposal for scrap if it cannot be sold.

| Item Description | Location | Dist. Tag |
|--|--------------------|------------------|
| Miscellaneous Computers, Laptops, Printers, Typewriters, LCD Projectors, Routers | District Warehouse | List Attached |

RECOMMENDED MOTION: That the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed.

Moved by:

Seconded by:

Vote:

SURPLUS PROPERTY

| Tag# | Equipment | Manufacturer |
|------|-----------------|--------------|
| 0128 | Computer | Dell |
| 0136 | Printer | HP |
| 0486 | Typewriter | IBM |
| 0560 | Computer | Apple |
| 0666 | Computer | Apple |
| 0697 | Computer | Apple |
| 0724 | Computer | Apple |
| 0993 | Computer | Dell |
| 1009 | Computer | Apple |
| 1307 | Computer | HP |
| 1371 | Computer | Apple |
| 1484 | Computer | Apple |
| 1531 | Computer | Dell |
| 1541 | Computer | Dell |
| 1672 | Computer | Dell |
| 1807 | Computer | Dell |
| 1914 | Printer | HP |
| 1981 | Computer | Dell |
| 1982 | Computer | Dell |
| 1983 | Computer | Apple |
| 1986 | Computer | Dell |
| 1987 | Computer | Dell |
| 2005 | Computer | Dell |
| 2503 | Printer | Dell |
| 2523 | Printer | Dell |
| 2763 | Computer | Dell |
| 2787 | Computer | Dell |
| 2802 | Printer | Dell |
| 2856 | Computer | Dell |
| 2949 | Computer | Apple |
| 2951 | Computer | Dell |
| 2976 | Computer | Dell |
| 2978 | Computer | Dell |
| 3051 | Laptop computer | Dell |
| 3110 | LCD Projector | Epson |
| 3258 | Computer | Dell |
| 3381 | Computer | Apple |
| 3443 | Computer | Apple |
| 3454 | Computer | Apple |
| 3563 | Computer | (clone) |
| 3567 | Router | Cisco |
| 3569 | Router | Cisco |

9.13 Enrollment Report

The attached reports display enrollment information for month six of the 2012-2013 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Enrollment Report for month six of the 2012-2013 school year as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
Enrollment for the 6th School Month (1/07/13 - 2/01/13)
2012 - 2013

| ELEMENTARY | El Marino | El Rincon | Farragut | La Ballona | Linwood Howe | Ind. Study | Total |
|-------------------------|------------------|------------------|-----------------|-------------------|---------------------|-------------------|--------------|
| K | 132 | 85 | 87 | 94 | 68 | 0 | 466 |
| Transitional K | 0 | 20 | 0 | 0 | 22 | 0 | |
| 1 | 132 | 68 | 92 | 89 | 91 | 0 | 472 |
| 2 | 136 | 95 | 96 | 92 | 68 | 0 | 487 |
| 3 | 129 | 94 | 97 | 112 | 95 | 0 | 527 |
| 4 | 125 | 84 | 91 | 87 | 87 | 0 | 474 |
| 5 | 121 | 87 | 87 | 80 | 80 | 0 | 455 |
| Spec Class | 0 | 23 | 0 | 0 | 41 | 0 | 64 |
| Elementary Total | 775 | 556 | 550 | 554 | 552 | 0 | 2987 |

| SECONDARY | Middle School | High School | Culver Park | Ind. Study | Total |
|------------------------|----------------------|--------------------|--------------------|-------------------|--------------|
| 6 | 464 | | | 0 | 464 |
| 7 | 481 | | | 0 | 481 |
| 8 | 488 | | | 0 | 488 |
| 9 | | 508 | 0 | 1 | 509 |
| 10 | | 569 | 0 | 0 | 569 |
| 11 | | 481 | 27 | 9 | 517 |
| 12 | | 521 | 38 | 14 | 573 |
| Spec Class | 26 | 42 | 0 | 0 | 68 |
| Secondary Total | 1459 | 2121 | 65 | 24 | 3669 |

| | |
|------------------------------|-------------|
| Total K-12 Enrollment | 6656 |
|------------------------------|-------------|

PRESCHOOL

| Linwood Howe | El Marino | El Rincon | Farragut | La Ballona | CEE | Total |
|---------------------|------------------|------------------|-----------------|-------------------|------------|--------------|
| 53 | 24 | 32 | 8 | 88 | 95 | 300 |

ADULT SCHOOL

| Adult Basic Education | ESL | Citizenship | Adults with Disabilities | High School Subjects | Total |
|------------------------------|------------|--------------------|---------------------------------|-----------------------------|--------------|
| 101 | 421 | 17 | 16 | 274 | 829 |

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 274 students enrolled in high school subjects, 54 concurrently attend high school

Culver City Unified School District
Enrollment Comparison
11-12 vs 12-13

| ELEMENTARY | 1st | | 2nd | | 3rd | | 4th | | 5th | |
|-------------------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|
| | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 |
| El Marino | 752 | 766 | 759 | 771 | 761 | 768 | 756 | 772 | 741 | 754 |
| El Rincon | 535 | 557 | 536 | 557 | 533 | 555 | 529 | 555 | 528 | 551 |
| Farragut | 552 | 562 | 550 | 557 | 553 | 557 | 552 | 558 | 547 | 553 |
| La Ballona | 526 | 553 | 532 | 557 | 530 | 556 | 532 | 555 | 523 | 547 |
| Linwood Howe | 539 | 541 | 540 | 548 | 539 | 552 | 537 | 549 | 534 | 546 |
| Ind. Study | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Elementary Total | 2904 | 2979 | 2917 | 2990 | 2916 | 2988 | 2906 | 2989 | 2873 | 2951 |

| SECONDARY | 1st | | 2nd | | 3rd | | 4th | | 5th | |
|------------------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|
| | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 |
| Middle School | 1527 | 1473 | 1529 | 1466 | 1526 | 1462 | 1520 | 1460 | 1510 | 1449 |
| High School | 2262 | 2111 | 2249 | 2151 | 2232 | 2106 | 2225 | 2149 | 2215 | 2127 |
| Culver Park | 54 | 55 | 65 | 56 | 69 | 56 | 73 | 60 | 73 | 64 |
| Ind. Study | 2 | 22 | 3 | 23 | 17 | 66 | 17 | 23 | 19 | 24 |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Secondary Total | 3845 | 3661 | 3846 | 3696 | 3844 | 3690 | 3835 | 3692 | 3817 | 3664 |

| | | | | | | | | | | |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| K-12 Total | 6749 | 6640 | 6763 | 6686 | 6760 | 6678 | 6741 | 6681 | 6690 | 6615 |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|

Culver City Unified School District
Enrollment Comparison
11-12 vs 12-13

| ELEMENTARY | 6th | | 7th | | 8th | | 9th | | 10th | | 11th | |
|------------------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| | School Month | | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 |
| El Marino | 770 | 775 | 762 | | 757 | | 760 | | 761 | | 761 | |
| El Rincon | 531 | 556 | 530 | | 526 | | 528 | | 522 | | 506 | |
| Farragut | 552 | 550 | 551 | | 549 | | 550 | | 550 | | 544 | |
| La Ballona | 527 | 554 | 527 | | 527 | | 527 | | 527 | | 522 | |
| Linwood Howe | 534 | 552 | 531 | | 531 | | 534 | | 531 | | 531 | |
| Ind. Study | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Elementary Total | 2914 | 2987 | 2901 | 0 | 2890 | 0 | 2899 | 0 | 2891 | 0 | 2864 | 0 |

| SECONDARY | 6th | | 7th | | 8th | | 9th | | 10th | | 11th | |
|-----------------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| | School Month | | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 | 11-12 | 12-13 |
| Middle School | 1511 | 1459 | 1504 | | 1497 | | 1505 | | 1502 | | 1476 | |
| High School | 2214 | 2121 | 2202 | | 2194 | | 2191 | | 2190 | | 2172 | |
| Culver Park | 70 | 65 | 69 | | 71 | | 70 | | 67 | | 61 | |
| Ind. Study | 20 | 24 | 25 | | 25 | | 29 | | 32 | | 27 | |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Secondary Total | 3815 | 3669 | 3800 | 0 | 3787 | 0 | 3795 | 0 | 3791 | 0 | 3736 | 0 |

| | | | | | | | | | | | | |
|------------|------|------|------|---|------|---|------|---|------|---|------|---|
| K-12 Total | 6729 | 6656 | 6701 | 0 | 6677 | 0 | 6694 | 0 | 6682 | 0 | 6600 | 0 |
|------------|------|------|------|---|------|---|------|---|------|---|------|---|

BOARD REPORT

4/23/13

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

4/23/13

10.2

10.2 Spotlight on Education – El Marino Language School

Tracy Pumilia, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for El Marino Language School.

BOARD REPORT

4/23/13

10.3

10.3 CCUSD Language Immersion Update

Mina Shiratori will be presenting an update on the Language Immersion Programs (K-12) in collaboration with Tracy Pumilia, Principal, El Marino Language School; Jennifer Slabbinck, Principal, La Ballona; Jon Pearson, Principal, Culver City Middle School; and Dylan Farris, Principal, Culver City High School.

BOARD REPORT

4/23/13
12.1

12.1 Annual Parcel Tax Audit

The Citizens' Oversight Committee will present their comments on the Measure EE Annual Audit Report for the period ending June 30, 2012.

A representative from the audit firm, Christy White Associates, will be in attendance to answer any questions that may arise relating to the audit.

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
AUDIT REPORT
For the Fiscal Year Ended
June 30, 2012

christy  white
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
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June 30, 2012

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INDEPENDENT AUDITORS' REPORT
ON MEASURE "EE" SCHEDULE OF REVENUES AND EXPENDITURES

Christy White, CPA

John Dominguez, CFE

Heather Daud

Eric J. Hart

Michael Ash, CPA

Erin Sacco Pineda, CPA

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Licensed by the California
State Board of Accountancy

Governing Board
Culver City Unified School District
Culver City, California

We have audited the accompanying Measure "EE" Schedule of Revenues and Expenditures of Culver City Unified School District for the fiscal year ended June 30, 2012. This schedule is the responsibility of the Culver City Unified School District's management. Our responsibility is to express an opinion on this schedule based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedule is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the schedule. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedule. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the schedule presents only the revenues and expenditures specific to the Culver City Unified School District's Measure "EE", as approved by the voters on November 3, 2009, and is not intended to present fairly the financial position and results of operations of the Culver City Unified School District in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the Measure "EE" Schedule of Revenues and Expenditures referred to above presents fairly, in all material respects, the revenues and expenditures allowable under the Culver City Unified School District Measure "EE" for the fiscal year ended June 30, 2012.

This report is intended for the information and use of the Governing Board and management of Culver City Unified School District, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Christy White Associates

San Diego, California
January 11, 2013

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Measure "EE" Schedule of Revenues and Expenditures
For the Fiscal Year Ended June 30, 2012

| | <u>BUDGET</u> | <u>REPORTED</u> |
|--|------------------|------------------|
| Revenues Collected | | |
| Measure "EE" Taxes Collected by the County | \$ 1,203,072 | \$ 1,195,029 |
| Reported Expenditures | | |
| Advanced Math, Science, Technology & College- Prep Programs | 886,540 | 886,540 |
| Maintain Small Class Sizes | 23,974 | - |
| Keep School Libraries Open with Skilled Library Staff | 77,007 | 77,007 |
| Provide Up-to-Date Instructional Materials | 19,014 | 34,946 |
| Art and Music Education Programs | 177,248 | 177,247 |
| Keep School Facilities Clean, Safe and Well Maintained | <u>19,289</u> | <u>19,289</u> |
| Total Expenditures | <u>1,203,072</u> | <u>1,195,029</u> |
| Total Measure "EE" Revenues Spent | <u>1,203,072</u> | <u>1,195,029</u> |
| Excess of Revenues Collected Over (Under) Expenditures | <u>\$ -</u> | <u>\$ -</u> |

The accompanying notes are integral part of this schedule.

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Notes to Financial Schedule
June 30, 2012

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accounting policies of the Culver City Unified School District, (the "District") conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Culver City Unified School District accounts for their financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

B. Financial Reporting Entity

On November 3, 2009, the District voters passed the "Culver City Unified School District Measure EE" (Measure "EE"). This Measure results in a tax of \$96 per parcel with exemptions for parcels owned and occupied by persons age 65 or older. The revenues raised by this Measure shall be used to preserve the quality of education in the Culver City Unified School Districts by continuing funding to maintain math, science, technology, music and art programs, updated instructional materials, quality teachers, school libraries and small class sizes.

C. Financial Presentation

The Measure requires that an annual expenditure plan be developed to recommend expenditures of the tax proceeds that are consistent with the intent of the Measure. For financial presentation purposes, the District has reported the District's Annual Measure "EE" Schedule of Revenues and Expenditures.

D. Accounting Method

Revenue is recorded under the modified accrual method of accounting. Revenue consists of the special secured tax levy that attaches as an enforceable lien on property as of January 1st. Taxes are payable in two installments on November 1st and February 1st. The property taxes are payable in one installment on or before August 31st. The Los Angeles County Treasury (the County) bills and collects the taxes for the District. The District recognizes tax revenues when received. Expenditures are recorded under the modified accrual basis of accounting.

INDEPENDENT AUDITORS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

Christy White, CPA

John Dominguez, CFE

Heather Daud

Eric J. Hart

Michael Ash, CPA

Erin Sacco Pineda, CPA

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Governing Board
Culver City Unified School District
Culver City, California

We have performed the agreed-upon procedures enumerated in Exhibit A, which was agreed to by the Culver City Unified School District for the purpose of determining compliance with the Culver City Unified School District Measure "EE", as approved by the voters November 3, 2009 for the fiscal year ended June 30, 2012. This engagement to perform Agreed-Upon Procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and the associated results, findings and recommendations are described in this report as Exhibits A & B, respectively.

This report is intended for the information and use of the Governing Board, and management of Culver City Unified School District, and is not intended to be and should not be used by anyone other than these specified parties who have agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Christy White Associates

San Diego, California

January 11, 2013

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Exhibit A – Agreed-Upon Procedures
June 30, 2012

The Culver City Unified School District requested that the following agreed-upon procedures be performed.

- A. Reconcile the Measure "EE" Schedule of Revenues and Expenditures to the District's general ledger.
- B. Obtain an understanding of the internal controls over the recording of revenues collected by the County.
- C. Obtain an understanding of the internal control over the recording of expenditures and observe support for the allocations report for Measure "EE".
- D. Review the compliance with the expenditure provisions/restrictions in the Culver City Unified School District Measure "EE".

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Exhibit B – Findings and Recommendations
June 30, 2012

The following results are based upon the performance of the agreed-upon procedures as discussed in Exhibit A.

Agreed-Upon Procedure A: Reconcile the Measure "EE" Schedule of Revenues and Expenditures to the District's general ledger.

Results: For the fiscal year ended June 30, 2012 expenditures reported by the Culver City Unified School District for Measure "EE" are included in the general ledger of the District. Revenue collected by the Culver City Unified School District for Measure "EE" during the fiscal year ended June 30, 2012 was properly included in the general ledger.

Agreed-Upon Procedure B: Obtain an understanding of the internal controls over the recording of revenues collected by the County.

Results: For the year fiscal year ended June 30, 2012, revenues reported by the Culver City Unified School District for Measure "EE" were traced to the County notices without exception. The County assesses the tax, credits the collections to the District and then apportions the funds to the district account at the treasury.

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Exhibit B – Findings and Recommendations, continued
June 30, 2012

Agreed-Upon Procedure C: Obtain an understanding of the internal control over the recording of expenditures and observe support for the allocations reported for Measure "EE".

Results: The District identified allowable expenditures to charge against the parcel tax. A separate accounting of the expenditures was made in the general ledger in which to post the identified expenditures. There were no exceptions noted when expenditures were tested in conjunction with procedure D.

Agreed-Upon Procedure D: Review the compliance with the expenditure provisions/restrictions in the Culver City Unified School District Measure "EE". According to the ballot language, "The purpose of the measure is to preserve the quality of education in the Culver City Unified School District by continuing funding for the following specific programs and purposes:

- a) Advanced math, science, technology and college-prep programs.
- b) Maintaining small class sizes.
- c) Retaining quality teachers.
- d) Keeping school libraries open with skilled library staff.
- e) Providing up-to-date instructional materials.
- f) Art and music education programs.
- g) Keeping school facilities clean, safe, and well-maintained.

Results: The auditor tested Measure "EE" expenditures during 2011-12, which included teachers' salaries, textbooks and custodial supplies; and, evaluated the selected expenditures for Measure "EE" allowability, adequacy of supporting documentation, and appropriate Standardized Account Code Structure (SACS) account coding. There were no exceptions noted in the testing. It appears that none of the Measure EE funds were expended for capital projects or administrative salaries. The funds used to cover the cost of the Measure EE audit were paid from the unrestricted general fund and not from Measure EE funds.

MEASURE "EE"
CULVER CITY UNIFIED SCHOOL DISTRICT
Exhibit C – Prior Year Findings and Recommendations
June 30, 2012

Agreed-Upon Procedure A – 2011: During fiscal year 2010-11 parcel tax revenues collected by the County on behalf of Culver City Unified School District for Measure "EE" in fiscal year 2011-12 were not recorded in the general ledger. The Auditor adjusted revenue by \$36,031 to ensure revenue is complete and presented in accordance with the modified-accrual method.

Recommendation: We recommend the District record a parcel tax receivable and related revenue when closing the books in subsequent fiscal years.

Status: Implemented.

Date: April 15, 2013
To: CCUSD Board of Education
From: CCUSD Parcel Tax Oversight Committee
Subject: Review of Independent Auditor's 2012 Report on the Parcel Tax

On March 15, 2013, members of the CCUSD Parcel Tax Oversight Committee met with representatives of Christy White Associates, the independent audit firm, and fiscal staff members of the CCUSD. The purpose of the meeting was to review the audit report for the fiscal year ended June 30, 2012 and other materials, as requested by the Committee.

As a result of that meeting, the Committee makes the following observations to the Board of Education and community members of Culver City.

- 1) **Page 7 of the audit report** notes that all expenditures of parcel tax (Measure EE) proceeds were made only to the seven areas as specified in the parcel tax ballot measure, specifically: 1) Advanced math, science, technology and college prep classes; 2) Maintaining small class sizes; 3) Retaining quality teachers; 4) Keeping school libraries open with skilled library staff; 5) Providing up to date instructional materials; 6) Art and music education programs; and 7) Keeping school facilities clean, safe, and well maintained. No parcel tax proceeds were spent for disallowed items, as specified in the parcel tax ballot measure, specifically: 1) Capital projects; and 2) Administrative salaries. Furthermore, it should be noted that funding to conduct the Measure EE parcel tax audit itself came from the unrestricted general fund, and not parcel tax proceeds.
- 2) Each year, the CCUSD adopts a budget, which is a spending plan for its anticipated revenues. A specific budget is outlined for the anticipated proceeds from the parcel tax. The independent audit reviews the actual reported expenditures for the year. This is referenced on **page 2 of the audit report** "Schedule of Revenues and Expenditures." Although an expected expenditure of \$23,974 for maintaining small class sizes was budgeted, funds were not spent in this area, due to no further teacher layoffs or firings. Consequently, these funds were shifted to another allowable category of providing up to date instructional materials. The change was made to mirror the spending priorities noted elsewhere in the CCUSD Board's approved budget for the district.
- 3) **Page 4 of the audit report** lists the agreed upon procedures upon which the audit was conducted. Upon inquiry by the Committee, the auditors noted that there have been no changes in the methodology, nor have there been any changes to federal or state statutes or generally accepted accounting principals that affected the audit. Furthermore, they are not aware of any pending changes (such changes being generally announced well before required implementation) for the duration of the parcel tax.
- 4) Parcel tax revenues make up about 2% of the operating budget for the CCUSD. Therefore, the journal entry allocations to categories are made at year-end. If the

revenues were a greater proportion of the budget, the Committee would have recommended the allocations be made on a quarterly or semi-annual basis. Due to the restrictions on how the revenues can be spent, the amounts of journal entries that record the spending are not numerous. Consequently, the review by the independent auditors has almost complete coverage of all spending, as contrasted with the rest of CCUSD budget expenditures, for which selected samples of journal entries are reviewed.

- 5) **Page 6 of the audit report** notes that the CCUSD staff appropriately traced all proceeds remitted by LA County correctly, without exception. LA County assesses the tax, credits the collection to the CCUSD and then apportions the funds to the CCUSD account. Note that the contract with the independent auditors does not include any review of LA County processes, to ensure the collections are being made correctly. Therefore, at the sunset of the parcel tax, the Committee will work with CCUSD fiscal staff to determine whether it would be cost effective to recommend that the CCUSD Board approve a small audit contract to review LA County, to ensure all revenues due to the CCUSD have been correctly collected and remitted. (See item seven below.)
- 6) **Page 8 of the audit report** notes a minor prior year finding regarding the recording of \$36,031 in revenues. The finding concerning the need to record a parcel tax receivable was made.
- 7) The Committee requested that staff prepare a chart showing the parcels within the district to which the tax can be applied. The information that staff received from LA County included assessed parcels, senior exemptions and tax exempt/unassessable parcels, as well as the total parcel tax dollars collected. It was noted that between fiscal year 2010-11 and 2011-12 the number of tax exempt/unassessable parcels jumped from 153 to 438, and stayed fairly constant for fiscal year 2012-13 at 441 parcels. Parcel tax collections also dropped about \$27,000 in the same period. The Committee asked CCUSD fiscal staff to have LA County explain this large variance.

Respectfully submitted

CCUSD Parcel Tax Oversight Committee

Crystal Alexander

Michael Arena

Tom Cho

Lloyd Dixon

Copy

David LaRose, Superintendent

Mike Reynolds, Asst. Superintendent

Sean Kearney, Director of Fiscal Services

BOARD REPORT

4/23/13
12.2

12.2 Object Code 5800 Year-to-Date Expenditures Report

The 5800 Object Series Report provides year-to-date information regarding the current year budget and expenditures for each of the individual account codes contained in the overall 5800 series. These items relate to contracts for outside services provided to the District.

5800 OBJECT SERIES BOARD REPORT

ALL FUNDS COMBINED REPORT SUMMARY THROUGH: 4/1/2013

| OBJECT CODE | DESCRIPTION | BUDGET | 2012-13 YTD | REPRESENTATIVE VENDORS |
|-------------|---|-----------------|-----------------|---|
| 5800 | OTHER CONTRACTED SERVICES | \$ 47,500.00 | \$ 16,462.28 | LACOE |
| 5810 | CONTRACTED SERVICES | \$ 1,339,323.00 | \$ 941,558.13 | PACIFIC ALARM, BIO ACOUSTICAL CORP, TRI-CITY INTEGRATION, INC., SCHOOL SERVICES OF CA. INC., SUMMIT SPEECH PATHOLOGIST SERVICES, PAWAR TRANSPORTATION, LLC, Z&S FIRE EQUIPMENT |
| 5820 | LEGAL, AUDIT & ELECTIONS | \$ 250,500.00 | \$ 100,051.91 | ATKINSON, ANDELSON et. al., DANNIS WOLIVER KELLEY, CHRISTY WHITE ACCOUNTANCY |
| 5830 | ADVERTISEMENT | \$ 13,966.00 | \$ 7,668.95 | CULVER CITY NEWS, CASBO, CBS ADVERTISING |
| 5840 | COMPUTER - TECHNOLOGY RELATED SERVICES | \$ 37,000.00 | \$ 6,520.76 | LACOE |
| 5850 | INDEPENDENT CONTRACTORS - CONSULTANTS | \$ 538,114.00 | \$ 444,158.42 | CF EDUCATIONAL RESOURCES, EDUNEERING, INC., PATHWAYS SPEECH & LANGUAGE PATHOLOGY; ACTION LEARNING SYSTEMS, SCI CONSULTING GROUP |
| 5860 | FINGERPRINTS, OTHER EMPLOYMENT RELATED SERVICES | \$ 11,000.00 | \$ 6,486.99 | VENICE CULVER MARINA MEDICAL GROUP, STATE OF CALIFORNIA-DEPARTMENT OF JUSTICE, CODE BLUE ER LLC, TAG/AMS INC. |
| 5870 | 5871 - CHARTER BUSES | \$ - | \$ - | LACOE |
| 5880 | OTHER CHARGES/FEES | \$ 3,800,442.00 | \$ 2,404,810.02 | BEHAVIORAL INTERVENTION SPECIALISTS, CENTER FOR AUTISM SPECTRUM TREATMENT, FAMILY LIFE CENTER, RESOURCES IN AUTISM, FROSTIG CENTER OF EDUCATIONAL THERAPY, VISTA DEL MAR SCHOOL, HILLSIDE EDUCATION CENTER, PACIFIC CHILD AND FAMILY ASSOCIATES, ETC. |
| 5890 | OTHER CONTRACTED SERVICES | \$ 238,620.00 | \$ 199,501.55 | HERITAGE SCHOOLS, INC., HEARTSPRING, COMMUNICATION SOLUTIONS, UHS OF PROVO CANYON, GARDA CL WEST, INC. |

BOARD REPORT

4/23/13

14.1a

14.1a Resolution #14-2012/2013 Board of Education Candidate Statements

The Election Code permits the District to require each candidate to pay, at the time of filing, his or her pro rata share of the printing, handling, and mailing costs of a candidate's statement. By adopting this approach, the District will avoid the administrative burden of paying the Registrar-Recorder for candidates' statements and then turning around and billing individual candidates.

The law also requires the Board to set the maximum word limitation on the length of the candidate's statement. The options available for maximum word limitation are 200 or 400 words. Because of the desire to keep costs at a minimum, the Board has set a maximum word limitation of 200.

RECOMMENDED MOTION: That Resolution #14-2012/2013 Board of Education Candidate's Statement Resolution be approved.

Moved by:

Seconded by:

Vote:

**CULVER CITY UNIFIED SCHOOL DISTRICT
RESOLUTION #14 -2012/2013**

CANDIDATE STATEMENTS RESOLUTION

WHEREAS, a Governing Board Member Election will be held on November 5, 2013; and

WHEREAS, the Election Code permits a local agency to require each candidate to pay his or her pro-rata share of the printing, handling, translating and mailing costs of a candidate's statement; and

WHEREAS, the District is required to set the maximum word limitation on said candidate's statement at either 200 or 400 words;

BE IT RESOLVED that the Governing Board of the Culver City Unified School District sets the maximum word limitation on candidates' statements at 200 words; and

BE IT FURTHER RESOLVED that each candidate will be required to pay to the Registrar-Recorder's Office at the time of filing his or her estimated pro-rata share of the printing, handling and mailing costs of a candidate's statement.

ADOPTED this 23rd day of April, 2013 by the Culver City Unified School District Board of Education in Culver City, California.

Katherine Paspalis, Esq., President

Patricia G. Siever, Vice President

Nancy Goldberg, Clerk

Laura Chardiet, Member

Karlo Silbiger, Member

David LaRose, Superintendent

BOARD REPORT

**4/23/13
14.1b**

14.1b Resolution #15-2012/2013 In Support of Retaining Adult Education in K-12

The District recognizes the critical value of Adult Education for its community by establishing the Culver City Adult School in 1954.

Adult Education in California faces its biggest challenge because of the severe economic crisis facing both the state and the nation, and funding that was previously reserved for adult education has been redistributed to other levels of education in the state. This has resulted in the decreasing size of many adult schools, and the closure of many others, resulting in limiting educational opportunities for hundreds of thousands of adults throughout the state

At the request of Board President Ms. Paspalis this Resolution is brought forth for approval by the Board of Education of Culver City Unified School District in support of retaining Adult Education Programs in the current configuration with oversight by unified and high school districts.

RECOMMENDED MOTION: That Resolution #15-2012/2013 In Support of Retaining Adult Education in K-12.

Moved by:

Seconded by:

Vote:

Resolution #15 – 2012/2013 In Support of Retaining Adult Education in K-12

Whereas, the first recorded adult education class in California was held in the basement of St. Mary's Cathedral in San Francisco in 1856, which class was authorized by the San Francisco Board of Education to teach English to Irish, Italian, and Chinese immigrants; and

Whereas, the Culver City Unified School District recognized the critical value of Adult Education for its community, by establishing the Culver City Adult School in 1954; and

Whereas, Adult Schools have been called upon on numerous occasions to assist the state as it dealt with significant social, political, and economic issues including: job training programs during the Great Depression, training skilled and under skilled workers during World War II; and preparing millions of residents for citizenship; and

Whereas, adult education in California faces its biggest challenge because of the severe economic crisis facing both the state and the nation, and funding that was previously reserved for adult education has been redistributed to other levels of education in the state. This has resulted in the decreasing size of many adult schools, and the closure of many others, resulting in limiting educational opportunities for hundreds of thousands of adults throughout the state; and

Whereas, the CCUSD Adult School serves the entire Culver City community by being in the K-12 educational system, and served 2298 adult students in the 2011-2012 school year by providing English as a Second Language, Adult Basic Education, Adult Secondary Education, GED, and enrichment classes; and

Whereas the CCUSD Adult School provides summer school enrichment classes to Culver City K-12 students; and

Whereas, the CCUSD Adult School served 146 students in the High School Diploma and GED Programs in the 2011-2012 school year, which contributed to the graduation rates of both Culver City High School and Culver Park High School; and

Whereas, the CCUSD Board of Trustees strongly supports retaining Adult Education as an important part of the Culver City Unified School District.

Be it therefore resolved that the Board of Trustees of the Culver City Unified School District strongly urges Governor Jerry Brown and the California Department of Education to retain Adult Education programs in the current configuration with oversight by unified and high school districts. Signed this 23rd day of April 2013.

Katherine Paspalis, Esq., President

Patricia G. Siever, Vice President

Nancy Goldberg, Clerk

Laura Chardiet, Parliamentarian

Karlo Silbiger, Member

David LaRose, Superintendent

BOARD REPORT

4/23/13

14.2a

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #03-12-13

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that bypasses the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) the facts leading to the recommendation to expel are not disputed, and
- b) the principal and Superintendent's designee believe it is in the best interest of the student, and
- c) parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) the parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #03-12-13, a 7th grade student at Culver City Middle School, be expelled from the Culver City Unified School District. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect through January 28, 2014.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case #03-12-13 through January 28, 2014.

Moved by:

Seconded by:

Vote:

BOARD REPORT

4/23/13

14.3a

14.3a Approval of Addendum to the Existing Contract between Culver City Unified School District and Corinne Loskot Consulting, Inc.

Corinne Loskot has guided the District's OPSC applications through the State Facilities Program and has reached the end of the amount (\$20,000) allocated to her agreement for this fiscal year due to changes made in the scope of the athletic field project and the associated number of hours required to update our applications with the State. We have been very happy with her services and she serves as an integral part of our ongoing efforts to maximize our state modernization funding.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the addendum and \$20,000 increase to the contract with Corinne Loskot Consulting.

Moved by:

Seconded by:

Vote:



Planning & State Funding for Public School Facilities

Corinne Loskot Consulting, Inc.
21942 Via Del Lago, Trabuco Canyon CA 92679-3437
corineloskot@gmail.com
www.corineloskot.com
949.632.0055

February 24, 2013

Mr. Michael Reynolds
Assistant Superintendent, Business Services
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

**SUBJECT: SCHOOL FACILITIES PROGRAM (SFP)
STATE FUNDING CONSULTING 2012-2013 AGREEMENT AMENDMENT #1**

Dear Mr. Reynolds:

I am pleased to submit this proposal to Culver City Unified School District (District) to amend our May 23, 2012 agreement for consulting services for state school facilities funding.

It is now necessary to amend our agreement in order to provide uninterrupted services on your current modernization funding applications and prepare additional applications. The current 2012/2013 purchase order for \$20,000 will be exhausted in February 2013. The initial authorization was based on estimate of costs for SFP project work based on two (2) projects and their May 2012 scope status.

The districts two (2) modernization funding applications are under review at OPSC and have required and will continue to require more time than initially estimated due to project irregularities, changes and opportunities for increased SFP funding.

In order to best support the District, its construction schedules, delivery method, terms, team communication, scope change, updated state funding efforts and related work, it is necessary to recommend the District increase the agreement authorization from \$20,000 to \$40,000 for the period 7/1/12 to 6/30/13. An break down of the estimated cost associated with the expanded level of effort and remaining work is outlined below.

SCOPE OF WORK: Based on my understanding of the District needs, the scope of work is projected to include the following services for state facilities funding programs for potential new construction and/or modernization, as directed by the District.

1. Analyze/update potential for state funding eligibility (baseline, annual adjustment, high school attendance area, etc.)
2. Prepare and process eligibility and forms
3. Preview eligibility documents with OPSC
4. Identify projects for state funding applications
5. Estimate state funding
6. Develop any alternative strategies for state funding
7. Guide District and team in optimal state funding approach
8. Draft state funding estimate for project(s)
9. Adjust forms in response to agency comments
10. Provide guidance on projects to optimize current and future funding opportunities and space interpretation by CDE and OPSC
11. Ensure compliance with Title 5 and other regulations required for State funding
12. Preview floor and site plans prior to architect's submittal to DSA
13. Coordinate approval by California Department of Education the Office of Public School Construction

14. Any other work as mutually agreed upon

FEE BREAKDOWN: Per your request, an estimate of the projected fee associated with key tasks is shown below. All work is billed on a time and materials basis, and actual work varies based on objectives, complexity and actual level of effort performed. Therefore, this is not a fixed fee arrangement, but a guideline for informational purposes only.

Estimated Fee Key Task

| | |
|-----------------|---|
| \$3,000 | <ol style="list-style-type: none">1. Research and analysis and agency submittals to address project developments and irregularities.<ol style="list-style-type: none">a. Identify SFP grant increase opportunities associated with 11/2012 \$13 million cost estimate.b. Coordinate DSA project name change and fee increase for higher cost estimate.c. Review information regarding construction delivery method. |
| \$4,000 | <ol style="list-style-type: none">2. Review and analysis to adapt SFP funding strategy update documents to reflect project changes.<ol style="list-style-type: none">a. Review SFP-required and planned sequence of approvals and construction schedule, scope change.b. Phase 1 descoping and DSA revision #1.c. Phase 2 planning for future DSA revision and SFP commensurate expenditure compliance. |
| \$6,000 | <ol style="list-style-type: none">3. Identify completed DSA-approved work corresponding to schools with OPSC SFP remainder eligibly.<ol style="list-style-type: none">a. Planning and compliance for projects as potential application candidates for use of modernization eligibility to reimburse district.b. Secure CDE approval.c. Prepare SFP application. |
| \$2,000 | <ol style="list-style-type: none">4. Grant planning and compliance for Solar projects as potential application candidate for use of modernization eligibility at Farragut ES. |
| \$5,000 | <ol style="list-style-type: none">5. Various tasks in support of optimal state funding opportunities<ol style="list-style-type: none">a. Team meetings as needed associated with tasks above.b. Track discussions and actions regarding revised SFP.c. Create PTN for solar project and other potential SFP projects. |
| \$20,000 | |

My twenty-five years of planning experience have centered on public school facilities development and hundreds of millions in State funding for many school districts. Please review my qualifications at www.corineloskot.com.

FEE: Not-to-exceed \$40,000 for the period 7/1/12 - 6/30/2013

Thank you very much for the opportunity to present this proposal. To accept my agreement, please sign and send one agreement to me. Please retain one signed agreement for your records. Please do not hesitate to contact me at 949.632.0055 for any additional information. I look forward to continuing to work with you and your team to secure maximum State funding for facilities improvements at Culver City Unified School District.

Sincerely,

Corinne Loskot

Corinne Loskot
President, Corinne Loskot Consulting, Inc.

AGREEMENT AMENDMENT #1 FOR CONSULTING SERVICES

This amendment #1 to the agreement by and between Corinne Loskot Consulting, Inc., herein referred to as CONSULTANT, and Culver City Unified School District, herein referred to as CLIENT, shall be effective July 1, 2012. CONSULTANT and CLIENT, for the consideration hereinafter named, agree as follows:

OBJECTIVE: The CLIENT seeks specialized consulting in facilities planning and State facilities funding for pursuit of the optimal State funding for modernization and/or expansion of existing schools, and other work as directed by the CLIENT.

SCOPE OF WORK: In general, at the direction of the CLIENT, the CONSULTANT shall complete the scope of work as stated in the amendment #1 to the agreement dated May 23, 2012, and as amended in the proposal dated February 24, 2013.

COMPENSATION: The services undertaken upon this authorization shall not exceed \$40,000 (increased from \$20,000 to \$40,000), inclusive of reimbursable expenses. CLIENT shall pay the CONSULTANT in accordance with the following fees for all services rendered. CLIENT shall pay the CONSULTANT the amount of \$175 per hour for services as directed with the above referenced proposal as well as any agreed upon additional services rendered, plus reimbursement for reasonable of out-of-pocket expenses, including travel for state agency meetings. CONSULTANT must obtain prior CLIENT approval for any conference attendance. The services are provided on a time and materials basis. This is not a fixed fee agreement for a specified scope of work. Monthly billings are based on the actual time and material expenses. Payment shall be made monthly. Payment of CONSULTANT'S invoice will be due upon receipt. Reimbursable expenses are those, which are reasonable and necessarily incurred by CONSULTANT in the interest of a CLIENT project, and inclusive of any authorized subconsultants. CONSULTANT shall require prior consent for travel to Sacramento.

DURATION OF AGREEMENT: This agreement may continue in force or as amended by mutual agreement. The hourly rate shall remain in effect through June 30, 2013.

TERMINATION: This agreement may be terminated by either party with seven (7) days written notice.

By executing this agreement, the parties below agree to the terms above.

Consultant Signature: *Corinne Loskot*
Corinne Loskot, President, Corinne Loskot Consulting, Inc.
21942 Via Del Lago, Trabuco Canyon CA 92679-3437

Date: February 24, 2013

Client Signature: _____

Date: _____

Mr. Michael Reynolds
Assistant Superintendent, Business Services
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

BOARD REPORT

**4/23/13
14.3b**

14.3b Approval of Agreement between Culver City Unified School District and Caryl Miller

Caryl Miller is one of the premier special education consultants who has served in a number of roles, including several years as the Director of the largest SELPA in the State of California. She has provided valuable special education review services to a number of organizations in her current role, and has helped them develop more effective use of available resources in providing special education services to address the increasing needs in their student populations. Caryl would systematically review the District's revenue and expenses for special education programs to determine if available resources are maximized through cost effective and appropriate service delivery models.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the agreement with Caryl Miller in an amount not to exceed \$19,603.

Moved by:

Seconded by:

Vote:

Culver City Unified School District Special Education Analysis

Proposed Scope of Services March 2013

CA Special Ed Services, LLC will conduct a thorough special education financial and program analysis ("analysis") for the Culver Unified School District.

Components of the Scope of Study

1. Review the District's revenue and expenses for special education programs to determine if available resources are maximized through cost effective and appropriate service delivery models.
2. Identify contributing areas to special education excess costs or encroachment and provide recommendations to reduce expenditures and/or shift resource allocations.
3. Review the use of resource allocations to mental health services, regional program operations, nonpublic schools and agencies (outsourcing). Make recommendations for operational efficiencies and cost savings, while maintaining program quality.
4. Work closely with the District Special Education Director in looking at the systemic changes made within the last few years and identify how to build on the current promising practices.
5. Consult with the District Business Department and the Tri-City Special Education Local Plan Area (SELPA) to ascertain/validate revenue sources and expenditures related to special education.
6. Meet with select District employees (e.g., District and site-level administrators, special education teachers, psychologists, speech pathologists, certificated and classified union representatives) in gathering information on special education programs and services as well as brainstorming alternatives to outsourcing special education services with the goal of serving more students within the District.
7. Assist staff in developing a three-year strategic action plan to include: (a) District-prioritized focus areas and planning strategies based on the findings and recommendations from the analysis; (b) projected timelines and persons responsible for implementation; and, (c) program and/or fiscal implications.
8. Meet with key staff and/or the District governing board as requested to present the findings and recommendations from the analysis and/or the strategic action plan.

Fee: \$19,603 (includes all expenses)

Dr. Caryl J. Miller
CA Special Ed Services LLC
P.O. Box 3125
Long Beach CA 90803
562.243.6007
caryl49@verizon.net



CA SPECIAL ED SERVICES, LLC

Resume

Caryl J. Miller, Ed.D.
P. O. Box 3125, Long Beach, CA 90803
Cell Phone: (562) 243-6007
carylm49@verizon.net

Education

- Doctor of Education (School Finance): University of Southern CA, Los Angeles, CA, 1992
- Master of Science (Special Education): University of Southern CA, Los Angeles, CA, 1973
- Bachelor of Arts (English): California State University at Long Beach, CA, 1971
- Associate of Arts (English): Los Angeles Harbor College, Wilmington, California, 1969

Credentials

- Certificate in School Business Administration
- Administrative Credential, Grades Preschool, K-12, Adult
- Standard Teaching Credential: English, Mental Retardation, and Physical Education
- Learning Handicapped Specialist
- Resource Specialist Certificate of Competence
- Designated Subjects - Vocational: Recreation Specialist and Work Experience Coordinator
- Certificate in California Community Colleges Instructor Credential: Special Education

Job Positions

- Senior Special Education Consultant, Total School Solutions (May 2010 - June 2012)
- Assistant Superintendent, Student Services, Hemet Unified School District (2007-2009)
Retired - June 30, 2009
- Executive Director, Riverside County Special Education Local Plan Area - SELPA (1990-2007)
- Special Education Coordinator, Orange County Department of Education (1981-1990)
- Program Specialist, West Orange County Consortium for Special Education (1980-1981)
- Vocational Administrator, Huntington Beach Union High School District (1978-1980)
- University and Community College Teacher: Family Consumer Studies (1982-1990)
- Middle and High School Teacher: English Teacher, Reading Specialist, Special Day Class Teacher, Learning Handicapped Specialist, and Resource Specialist (1972-1978)

Consulting Experience

- Effective July 2009 to Current: Chief Executive Officer of CA Special Education Services**
- Provide and assist local educational agencies with organizational change, financial and program review, as well as administrative and classroom support to close achievement gaps.
 - Conducted approximately 50 formal special education studies and/or provided consultation for county offices of education, school districts, nonpublic schools, and charter schools in: coaching; program improvement; dispute resolution; fiscal and program analysis; quality systems change; revenue maximization; cost reduction; restructuring; and, program transfers.
 - Visited over 2,000 classrooms across the state as part of consulting experience.

Administrative Experience

May 2010 - June 2012: Senior Consultant, Special Education, Total School Solutions

Responsibilities included but not limited to: financial and program analysis; efficiency and operational studies; program improvement (PI), professional development; revenue enhancement strategies; cost containment and reduction strategies; development of procedural manuals and policies; coaching/mentoring/recruitment for qualified special education administrators; alternative dispute resolution; facilities planning, and transportation operations.

2007- 2009 retired: Assistant Superintendent, Student Services, Hemet Unified School District

Responsible for the following departments: special education; student health services; centralized student enrollment; pupil personnel services; and, child welfare and attendance.

Several Key Accomplishments:

- Cut excess special education costs by over \$1 million.
- Closed approximately 30 formal due process claims and/or parent complaints.
- Resolved 50 state-identified noncompliant areas through district-wide corrective actions.
- Built a strong parent component through the Special Education Resource Committee.
- Produced user-friendly, streamlined procedures and guidance documents.
- Reduced the number of special education students by 2% of total K-12 enrollment.

1990 - 2007: Executive Director, Riverside County Special Education Local Plan Area

Managed the largest multi-district SELPA in the state, including: 21 local educational agencies; 30,000 special education students; and, a \$200 million budget. Worked with boards of education, superintendents, and chief business officials in finalizing governance policies and certifying state-required reports. Worked with general and special education administrators in: program development; alternative service delivery systems; trainings; high stakes testing; pupil personnel services; child welfare and attendance; verification reviews, compliance; and, legal aspects.

Key Accomplishments:

- Created a dispute resolution process involving: remediation of informal parent complaints; facilitation of administrative-level IEPs; negotiation of disputes between different entities.
- Facilitated 21 coordinated compliance reviews and 9 verification reviews; resulting in minimal corrective actions and maximum commendations at all levels.
- Lead researcher for a statewide mandated cost settlement resulting in \$2.6 billion.
- Created local community committees, with a focus on parent trainings and support groups.
- Reorganized SELPA into six geographical zones, reducing significant transportation costs.
- Developed manuals, policies, and procedures in compliance with federal and state laws.

1981 - 1990: Special Education Coordinator, Orange County Department of Education

Provided assistance to 36 local educational agencies and 12 SELPAs for: curriculum; student accountability; fiscal oversight; management information systems (MIS); procedural safeguards.

Key Accomplishments:

- Prepared budget reports involving over \$90 million.
- Created a parent resource center to access information and attend "hot topic" seminars.
- Designed a MIS to monitor 35,000 students, eliminating errors and generating more revenue.

Administrative Experience, continued

1980 - 1981: Program Specialist, West Orange County Consortium for Special Education

Provided curriculum and program development activities for: 1 high school district and 4 feeder elementary school districts

Key Accomplishments:

- Developed student proficiency standards and performance criteria for career education.
- Conducted training for over 1,000 educators and community members.
- Reviewed and provided modifications to more than 20 school-based coordinated plans.
- Developed many curriculum framework guides that were distributed and used statewide
- Wrote and was awarded over \$3 million in federal and state competitive grants.

1978 - 1980: Vocational Administrator, Huntington Beach Union High School District

Planned and implemented district-wide career preparation and vocational education programs for high risk students, grades 9-12, utilizing Carl Perkins federal and state grants.

Teaching Experience

1982 - 1990: University and Community College Levels (Part-time)

Administrative courses, Family Consumer Studies, and Special Education classes

1970 - 1978: Middle and High School Levels - General and Special Education

English, Reading, Special Education, CIF Varsity Volleyball Coach, Drill Team Advisor

Appointments and Honors

Honors:

- Association of California School Administrators (ACSA) Local Chapter - Lifetime Achievement Award (May 2009)
- ACSA Appreciation Award for statewide Mandated Cost Settlement (2001)
- ACSA Special Education Administrator of the Year (1998)
- Delta Epsilon Best Dissertation of the Year, University of Southern California (1993)
- Educator of the Year, Governor's Committee for Employment of the Disabled (1989)
- CA Assembly Resolution, Founder of the Annual Career Day for the Disabled (1988)

Appointments:

- State Coalition on Adequate Funding Executive Board Member (2004 - 2007)
- State SELPA Association Interagency Committee Chair (2001 - 2007)
- ACSA Governance Task Force Member (2002 - 2005)
- ACSA State Chair for Pupil Personnel Services and Special Education (1999 - 2002)
- Region C Chair of the Inland Empire for Staff Development (1997 - 2000)
- ACSA Region 12 Chair for Pupil Personnel Services and Special Education (1997 - 1999)
- Governor's Appointee to the State Job Training Coordinating Council (1994 - 1999)
- Assemblywoman McDonald's Appointee to the Urban Education Task Force (1995 - 1996)
- Assemblyman Weggeland's Designee to the Early Start Interagency Council (1994 - 1996)

Professional Development:

- Attended and presented at many conferences, academies, workshops, and seminars across the state and the country (*specific information is available upon request*).

Caryl J. Miller, Ed.D.
Special Education Studies/Consultation Conducted

| Study Topic or Consultation | Agency | Time Period |
|---|---|-----------------------------------|
| Operate a professional audit firm to analyze special education financial and program operations – Sample studies and products available upon request | CA Special Ed Services LLC Executive Director | July 2009 – Current |
| Develop and maintain “Fiscal Resources” for the Keenan Special Education Fiscal Resource Center | Keenan & Associates P & C Bridge web site | January 2012 – Current |
| Provision of comprehensive consultation services, conduct numerous district financial and program studies, and serve on program improvement teams | Total School Solutions Senior Special Education Consultant | May 2010 – June 2012 |
| <ul style="list-style-type: none"> ▪ Conduct a cost analysis of program transfers ▪ Create simulations of SELPA funding models ▪ Design a multi-year restructuring plan | Antioch Unified School District | March 2011 – July 2011 |
| Consultation services to include dispute resolution, administrative coaching, restructuring special education operations, and coordination of action planning in response to FCMAT recommendations | Santa Barbara School Districts (two separate districts: elementary and secondary) | August 2009 – October 2011 |
| Analyze program operations to include: psychological services; support staff; aides, preschool operations and, continued growth in special education | Long Beach Unified School District | September 2010 – February 2011 |
| Three part study: <ul style="list-style-type: none"> ▪ Examine cost-effectiveness of county-operated special education programs and related services ▪ Identify cost reduction measures ▪ Identify financial implications of current SELPA allocation model; determine inequities among districts and provide different allocation options | Tuolumne County SELPA | February 2010 – May 2010 |
| Consultation services for special education operations and coordination of action planning in response to 123 FCMAT recommendations | Santa Barbara School Districts (two separate districts: elementary and secondary) | August 2009 – June 2011 |
| Three phase study: <ul style="list-style-type: none"> ▪ Financial accountability ▪ Staffing patterns ▪ Program (appropriate delivery systems) | Cupertino Union School District | May 2007 – August 2007 |
| Consultation for Special Education Improvement Joint Powers Agency – Quality Standards and Implementation Design | California Charter Schools Association, Los Angeles and San Diego Consortiums | July 2006 – June 2007 |
| Special Education Study: Fiscal, Staffing Patterns, Contract Services, and Public Input | Burbank Unified School District | November 2006 – March 2007 |
| Special Education Study: Financial Accountability, Rate Structure, Billing Process, and Cost Efficiency | San Mateo County Superintendent of Schools | March 2006 – May 2006 |

| Study Topic or Consultation | Agency | Time Period |
|--|--|--------------------------------|
| Special Education Study: Fiscal, Staffing, and Program Issues | Redwood City Elementary School District | December 2005 – March 2006 |
| Investigation of the district's fiscal, staffing, and service delivery issues for special education. | San Bruno Park Elementary School District | July 2005 – October 2005 |
| Analyze cost effectiveness of SELPA operations, regional and district-operated special education programs for 13 local educational agencies | North Santa Cruz SELPA | December 2004 – March 2005 |
| Program transfer analysis of seven valley area school districts within the Santa Barbara County SELPA (two separate studies and follow-up) | Consortium of seven districts within the Santa Inez Valley | September 2003 – January 2005 |
| Analyze fiscal, staffing, and program issues related to special education | Sequoia Union High School District | September 2003 – January 2004 |
| Ascertain the Quality of District-operated Special Education Programs | San Jose Unified School District | May 2003 – August 2003 |
| Feasibility of Special Education Program Transfers from County Office and Nonpublic Schools/Agencies | San Jose Unified School District | March 2003 – June 2003 |
| Assess Scope of District-operated Special Education Programs, Analyze the Cost Effectiveness of those Programs, and How to Reduce Costs | San Jose Unified School District | August 2002 – February 2003 |
| Special Education Analysis: <ul style="list-style-type: none"> ▪ Staffing Levels and Class Size Ratios ▪ Alternative Delivery Options | South San Francisco Unified School District | July 2002 – October 2002 |
| Comprehensive Study of Special Education Expenditures | Burbank Unified School District | February 2002 – December 2002 |
| Analysis of SELPA Governance Structure and Taking Back Students with Severe and Non-severe Disabilities from County-operated Programs | Downey-Montebello SELPA Conducted jointly with School Services of California | October 2001 – August 2002 |
| Analysis of Special Education Encroachment, Excess Costs, Growth Factors, Intervention Strategies, and Viable Options/Alternatives to County Programs | Alisal Union School District | September 2001 – December 2001 |
| Special Education Study: Appropriate Staffing and Workload, Effective and Efficient Office Procedures, Processing of Nonpublic School/Agency Contracts | Burbank Unified School District | January 2001 – September 2001 |
| <ul style="list-style-type: none"> ▪ First Report: Special Education Program, Staffing, Fiscal, and Due Process ▪ Follow-up Report: Next Steps to Special Education Study and Parent Satisfaction Survey | Manhattan Beach Unified School District | September 2000 – February 2001 |
| Special Education Study: Staffing, Program, and Fiscal Issues | San Leandro Unified School District | April 2000 – December 2000 |

| Study Topic or Consultation | Agency | Time Period |
|---|---|--|
| Examination of Equity: Regionalized Services, Program Specialist Services, Nonpublic School Placements, Allocation of Units for Staffing Purposes, and Feasibility of New SELPA Formation | Greater Anaheim SELPA Study conducted jointly with School Services of California | June 1999 – March 2000 |
| Analysis of Special Education Issues: ▪ Excess Costs of County-operated Programs ▪ SELPA Allocation Plan and Impact of AB 602 | Imperial County SELPA | October 1988 – May 1999 |
| First Study: Analysis of county and district-operated regional programs Second Study: Regional Program Study and Recommendations, Special Education Allocation Models, Local Cost Sharing, Facility Issues, Program Transfers, and Chargeback Formulas | Santa Barbara County SELPA | First Study: Spring/Summer 1997 Second Study: Fall/Winter 1998 |
| Report #1: Analysis of County Office's Billback Formula and Other Issues Report #2: Caseloads, Staffing and Unit Operations, Other Issues Affecting Excess Costs Report #3: Analysis of Speech and Language Programs and Services provided by San Mateo County Office | San Mateo County SELPA Conducted jointly with School Services of California | Report #1: October 1997 Report #2: June 1998 Report #3: July 1998 |
| First Study: An Independent Evaluation – Feasibility of Districts Taking Back County-operated Special Education Programs and SELPA Governance Structure Second Study: Independent Study of Cooperatively-operated Programs (Co-ops), Alternative Models and Equity Funding and Unit Distribution | Santa Cruz County Office of Education | First Study: 1995 Second Study: November 1996 – April 1997 |

Publications and Major Presentations:

- Evaluating Special Education Expenditures, Statewide Spring 2000 and Spring 2001 Workshop Series
Co-presented with Paul M. Goldfinger, School Services of California, Inc.
- Many presentations at local, regional, and statewide professional meetings and/or conferences – specific locations, topics, and/or content are available upon request
- Dissertation: The Impact and Implications of Severely Handicapped Student Program Take-backs, University of Southern California, December 1992
- Maintaining Quality Special Education Programs: School districts examining the actual cost and impact of assuming programs from county offices of education, *Thrust for Educational Leadership*, Volume 22, No. 4, January 1993
- Cost and Service Delivery Trade-off in Providing Educational Services for Students with Severe Disabilities, *Educational Administration Quarterly*, Volume XXXI, Number 2, May 1995

BOARD REPORT

**4/23/13
14.3c**

14.3c Reappointment of Citizens' Oversight Committee Members

The four current members of the Citizens' Oversight Committee include Chairperson Crystal Alexander, Michael Arena, Lloyd Dixon and Tom Cho. As these members have reached the end of their first two-year term, we are requesting their reappointment for an additional two-year term of service on the Committee.

Also, due to a current vacancy on the Committee, we need to consider a process for selecting a new member.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the reappointment of the current Citizens' Oversight Committee members for an additional two-year term.

Moved by:

Seconded by:

Vote:

4/23/13
14.4a

BOARD REPORT

14.4a Approval and Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2013/2014

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2013/2014. This approval is requested annually for unrepresented employees.

RECOMMENDED MOTION: That the Board of Education approves and adopts the Indefinite Action for Management, Confidential, and other unrepresented employees for 2013/2014, effective on the date of the Board action.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4b Approval is Recommended for Resolution #15-2012/2013 (HR), Regarding Layoff/Reduction of Classified Vacant Position

It is necessary to take action to reduce one classified vacant position for lack of work and/or lack of funds.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #15-2012/2013 (HR), authorizing the reduction of one classified vacant position.

Moved:

Seconded by:

Vote:

**RESOLUTION #15-2012/2013 (HR), REGARDING LAYOFF/REDUCTION OF
CLASSIFIED VACANT POSITION**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following one (1) classified vacant position be reduced for lack of work and/or lack of funds.

| <u>Position</u> | <u>No. Affected</u> | <u>IMPACT</u> |
|---|----------------------------|---|
| Community Liaison/Vocational Aide III – 8 hours per day, school year | 1 | Reduce to 6 hours per day, school year |

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That said layoff shall become effective on April 24, 2013, subject to negotiations to the extent required by law.

Adopted by the Governing Board of the Culver City Unified School District on April 23, 2013, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District